



Parkminster United Church
Council Meeting, OCTOBER 27, 2020

PARKMINSTER UNITED CHURCH COUNCIL
TUESDAY, OCTOBER 27, 2020 - 6:30 PM
VIA ZOOM VIDEO CONFERENCING

God is calling us to be an evolving community of faith inspired to embrace our future as we:

- *Deepen our commitment to each other*
- *Nurture our spiritual vitality and growth*
- *Live a life of loving influence in the world.*

Chair: Kathy Shortt

Present: Present via Zoom remote conferencing: Rev. Joe Gaspar, Rev. Heather Power, Sue MacQueen, Sheila Rule, Jennifer Allan, Doris Jakobsh, Barb Leask-Wynne, Karen Schertzberg, Richard Jackson (Secretary), Guests: Jack Reynolds (Finance), Nancy Dykstra and Jim Bowman who are here on behalf of the Resettlement Committee. Maureen Crawford and Gregg King send their regrets.

1. Opening Prayer & Lighting of Candle - Joe Gaspar
2. Reflection - Doris Jakobsh read an imagined letter from Covid-19 (see Appendix 3)
3. **Moved** by Jennifer Allan: Three items are to be added under AOB: Hannah Recording, Annual Meeting, Youth Group and that the Agenda be approved. Seconded by Barb Leask-Wynne. **Carried**
4. **Moved** by Sheila Rule: the minutes of the September 15 Council Minutes be approved, seconded by Barb Leask-Wynne. **Carried**
5. Liaison Reports
 - a. Re-Settlement Committee: Nancy Dykstra reviewed the RSC's news.
 - Co-Chairs Nancy Dykstra and Jim Bowman have received an email from the Canadian Government regarding our Refugee Sponsorship Application. It is a Request for Arrival Confirmation for Siham Al Mohamed, and her 7 children, asking us if we are ready and able to receive them. RSC is anticipating the imminent arrival of Siham and her children, with nephew Fadi to follow,



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possibly about three months after their arrival. The Resettlement Committee met and decided to move forward as Siham and her family are eager to come to Canada. (See Appendix 4 for details)

- Sheila Rule and others have done an enormous amount of background work. We have medical care set up when they arrive and a quarantine plan for their first 2 weeks. Also financial and settlement plans have been prepared. The RSC anticipates that housing them will remain a major problem. (\$1800/month for rental is particularly difficult).
- Arrangements need to be made for their transportation from the airport and their 14 day quarantine in isolation. Transportation possibilities are being considered and suggestions are welcome. We are planning to have the family quarantine at Nancy Dykstra's home for the 14 day period while she takes a 2 week staycation with local friends. As soon as we know their projected arrival date we will begin looking for housing and we would welcome any ideas as to possible locations.
- **Action:** Nancy Dykstra is to send Jack Reynolds her report on refugee resettlement activities so that he may in turn share it with Elizabeth Moffat, who is responsible for resettlement work for the four externally-funded sponsorships for which Parkminster has oversight responsibility.

b. Community - Doris Jakobsh reports

- Outreach: Adrienne Barrett Hoffman has raised an Opportunity to Support Indigenous Families in the Waterloo Region: The Outreach Committee is pleased to share that The Healing of the Seven Generations (H7G, for short) is embarking on the 7th year of its Christmas Gift Program, which helps to supply food and gifts to local Indigenous families through the holiday season. This year will look a little different: rather than physical items, the Program is aiming to provide families with gift cards, gift certificates and vouchers for groceries and gifts. The need is substantial, as organizers are anticipating between 300-500 registrants to this year's



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program. One easy way to contribute is through this H7G Christmas Program GoFundMe. Gift cards and similar contributions are also being collected for the Program by Lisa Hicknell at lhicknell@gmail.com and Adrienne Barrett Hofman at abarretthofman@gmail.com. Thank you for your generosity!

- Wendy Watson said that the Outreach committee met October 21 by Zoom.. Outreach continues to look for ways to do the job of outreach in our community/neighbourhood and to have our congregation know they are helping others.
 - Our Food Bank Drive for the Fall has been very successful with donations of food and dollars of \$3784 directly to the Food Bank
 - The Christmas dinner at Mary's Place which has taken place for the past 12 years cannot look the same. Many people in our congregation have helped with this dinner In the past by making Christmas cookies and Elna has confirmed that this can be done again this year along with the donation of turkeys for the meal. We are exploring how to fundraise for this. "Masks for Mary's Place" will continue through the winter. Members are sewing masks or donating disposable ones for adults and children.
 - In November Outreach will begin providing desserts the first Thursday of each month for A Better Tent City at 41 Ardelt in Kitchener. Outreach member Laura Hamilton is very involved in this project. We will be asking for donations from the congregation to help provide desserts which may be made at home or store-bought. There are about 40 residents currently living there and we would be looking for 4 people to donate each time.
 - There was discussion about whether the weekly What's Up is becoming hard to get through — too much scrolling and reading. Is there a way to format things differently and lessen the density? e.g. subtitles for Council, Committees, Current Events etc. which, if



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pressed would take the reader to that info? There was a worry that not all information is being read. Kathy responded that we have focussed on not sending out congregational emails because we received complaints about too many emails and people were unsubscribing. Sometimes congregational emails go out if the timeline is before What's Up goes out on Fridays. We have had positive remarks about communication and no complaints about people not being informed. The Communication Committee is in the process of setting up a meeting and would look at streamlining What's Up...possibly link it to the website. Council was asked to send any ideas on communication to Kathy in advance of the Communication Committee meeting.

c. Development - Kathy Shortt (for Maureen Crawford)

- Maureen asked me to pass along that she spoke to Francine Wagner and the Halloween party was a success - she had lots of good feedback. No one else has anything to pass along.

d. Connections - Sheila Rule

- Membership & Pastoral Care will ensure that the 21 households without internet access will receive the Sermons, newsletter and the note from Joe and Heather, which has already gone out.
- The Nominating Committee will meet in December
- House group leaders have drawn up their plans for 2021

e. **Moved** by Sue MacQueen: that the Liaison Committee reports be approved.

Seconded by Barb Leask-Wynne. **Carried.**

6. BUSINESS ARISING FROM THE MINUTES

a. Fundraising Proposal (ReSettlement Committee) - Jim Bowman

- RSC needs \$15,000 to complete the move of our new Syrian family. The rates are based on Refugee resettlement rates. We have already had some



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dental work done at their camp in Lebanon. We need to send Thank You notes to contributors. \$5000 has already been raised by the RSC.

- RSC would like to send out a separate email (from Parkminster) next week describing what funds RSC needs and why. Nancy Dykstra will announce their arrival at next Sunday's service and put it in WhatsUp.
- Nancy Dyskstra has offered her home as a quarantine residence for the family, which is most appreciated.
- **Motion** by Sheila Rule: that council approve the raising an additional \$15,000 for the settlement of the family and their cousin. Seconded by Jennifer Allan.. **Carried.**

b. Reopening for Church Services after November 22 - Kathy Shortt on the Motion

- Kathy Shortt led the discussion of the Motion from the Covid-19 Working Group's meeting: **Motion:** Given the inherently social nature of in-person worship services, the prolonged exposure to participants attending events, the demographics of our communities of faith as a higher risk, and the safety protocols required to ensure reduced risk, the COVID-19 WG recommends that Parkminster Church remain closed for in-person worship services and that we continue with on-line Zoom services and incorporate (photographic) elements of the sanctuary into the service and that the COVID Working Group will review this decision in early January.
- Background Information. Kathy's email was included in the Council Bytes and the newsletter article asking for input of ideas with regard to moving forward. I have received several positive comments about the way we have handled COVID-19 to date. She has not had any emails asking for a return to in-person worship services.
- Bruce Mutton was contacted about the status of our grant for the broadcasting equipment for the sanctuary. He asked the EAF Grant Committee for a status update and they said that our application was being reviewed and that we would hear between now and the end of December. It would be unlikely that even if we get the grant, that we could have the



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broadcasting equipment up and running by November 22. If we were to return to in-person worship services after November 22 we would most likely be looking at a live-stream service without any of the interactive features of Zoom (e.g., chat feature and slides).

- COVID-19 cases are on an upward trend in Ontario as well as the number of patients in intensive care and using ventilators. With the cold and flu season upon us and the continuing high number of COVID-19 cases, the Ontario Government emergency measures will be in place until Nov. 21 in order to protect the health and safety of Ontarians.
- On the plus side, according to the Record today, the number of COVID-19 cases in Waterloo Region are relatively stable with 7 new cases yesterday. There are 5 active outbreaks mostly in long-term care and retirement homes, however there were 18 cases at a place of worship. We do have a sound COVID-19 Safety Plan and Protocols in place if we decide to return to in-person worship.
- **Motion** by Doris Jakobsh to accept the recommendation of the COVID-19 WG as outlined above re Reopening for Church Services. Seconded by Sue MacQueen. **Carried.**

c. Renter Update - Kathy Shortt

- Stagecoach meeting on Saturdays 8:00 - 3:30
- Karate is meeting Tuesdays and Thursdays 5:30 - 9:00
- Sustainable Market Fridays 3:00-6:30
- The Waterloo Region Downs Society cooking class has decided not to meet even though we developed a safety plan together. They will contact us if they wish to resume meeting.
- Guides and Scouts continue to meet outside.
- Everything seems to be running smoothly.

d. Baseball pitching Safety Plan/Baseball Fitness Training: Kathy Shortt

- There have been a couple of requests for practice from softball teams and Property is still investigating that feasibility.



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- e. Reopening of Church Office after November 22 - Kathy Shortt
- **Motion:** Karen Schertzberg moved to accept the recommendation of the Covid 19 Working Group that the Church Office remain closed and the decision to reopen be revisited in early January. Seconded by Barb Leask-Wynne. **Carried.**
- f. Church Groups and Activities Update - Kathy Shortt
- The Bell Choir meets on Wednesday evenings, the Band meets on Saturday mornings, Neil meets with various soloists when required. The Parkminster Youth Group had an Outdoor Meeting on October 24 1:00 - 3:00
 - All groups have COVID Safety Plans approved by Council and everything seems to be running smoothly.
 - **Motion** by Jennifer Allan: that church groups holding church activities must be approved by Council and they must have a Safety Plan. Seconded by Karen Schertzberg. **Carried.**
- g. Committee Meetings and Social Groups - Kathy Shortt
- Right now we are working with a previous motion that no social group meet in the Church's facilities until after November 22 and that no committee meet in the Church's facilities until after November 22 and that committees may meet via Zoom remote conferencing and that the Church's Zoom account be made available to them.
 - **Motion** by Sue MacQueen: that no social group or committee meet in the Church's facilities. Council will revisit this decision in early January. Seconded by Doris Jakobsh. **Carried.**



h. Request to attend Bell Choir Rehearsals/Safety Plan - Kathy Shortt

Motion: Barb Leask-Wynne moved that Council accept the COVID-19 WG recommendations that members who are feeling isolated or cannot attend online worship services be allowed to attend some Bell Choir rehearsals following the recommendations of the amended COVID-19 Safety Plan (see Appendix 5) as approved by Council. Seconded by Sue MacQueen. **Carried.**

7. NEW BUSINESS

a. Financial Report (see Appendices 1 and 2) - Jack Reynolds reported.

- Revenue statement indicates we ended Sept with a balance of \$15,000, which is similar to previous years.
- This is because of Federal subsidies, without which we would have had to draw on our reserves. The contribution of member offerings and these wage subsidies continues to leave Parkminster in a positive position. Government wage subsidies are expected to continue for the next several months, but we don't yet know when they will come to an end.
- Balance sheet shows a large amount appears in our savings account but that is held in reserve for refugee resettlement.
- It was noted that a large proportion of the Foodbank donations by Parkminster members were made directly to the Foodbank. As a result, those donations are tax-receipted by the Foodbank and do not appear on Parkminster's books.
- Although rental income is down considerably, so too are many of the normal operating costs we incur.
- **Motion** by Karen Schertzberg: that the Financial statements be accepted. Doris Jakobsh seconded the motion. **Carried.**



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b. A.O.B.

- Hannah recording
 - Hannah, our choral scholar, was wondering if she could use the church sanctuary at some point to record audition material with her accompanist. Neil doesn't have a problem with her doing that, but he wanted to check with Council before saying it was okay to proceed.
 - Neil would likely have to let them in and accompany them; Kathy will confirm. A Safety Plan will be required from Neil and Hannah.
- The Annual Meeting Date was fixed as February 21st
- Youth Group - Heather Power. The first outdoor youth group meeting was held last Saturday. Would Council approve our Safety Plan to meet outdoors at the Church? People wore their masks, which we will add to the Safety Plan. Rules were followed.
- **MOTION** by Barb Leask-Wynne: that the Youth Group Safety Plan be amended to meet monthly. Seconded by Doris Jakobsh. **Carried**

c. Closing Prayer by Heather Power.

NEXT MEETING: NOVEMBER 17, 2020 at 6:30 p.m.

APPENDICES

1. Financials: Balance Sheet
2. Financials: Budgeted Items vs. Actual Items
3. Doris Jakobsh's imagined letter from Covid-19
4. Re-Settlement Committee message to congregation
5. Safety Plan for Visitors to Bell Choir Rehearsals



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Appendix 1: Balance Sheet

As of October 20, 2020

	Total \$
Assets	
Current Assets	
Cash and Cash Equivalent	
Chequing	65,477.94
Savings	351,221.04
Total Cash and Cash Equivalent	\$ 416,698.98
Total Current Assets	\$ 416,698.98
Total Assets	\$ 416,698.98
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accrued expenses	328.00
Due to Benevolent Fund	6,830.21
Due to Bocce League	23,308.00
Due to Capital Fund	61,124.86
Due to CE Fund	6,461.00
Due to Endowment Fund	0.00
Due to Fadi Refugee Fund	2,895.00
Due to G5 Misc Refugee Support	8,498.75



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Due to Outreach Fund	0.00
Broadview	-1,362.00
Foodbank	650.00
General Outreach	22,390.80
Nicaragua	1,186.00
Plett	-29.48
Total Due to Outreach Fund	\$ 22,835.32
Due to Parkminster Refugee Fund	35,636.00
Due to SAH Dabab	36,659.78
Due to SAH Mhd Talal Arab	34,376.19
Due to SAH Mohamed Alshaar	35,532.51
Due to SAH Mohammed Al Adawi	32,930.28
Due to the Local Fund	11,855.50
GST/HST Payable	-972.65
HST Payable	4,513.77
Total Current Liabilities	\$ 322,812.52
Total Liabilities	\$ 322,812.52
Equity	
Opening Balance Equity	68,927.00
Retained Earnings	-0.13
Profit for the year	24,959.59
Total Equity	\$ 93,886.46



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Total Liabilities and Equity	\$ 416,698.98
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Tuesday, Oct 20, 2020 08:15:20 AM GMT-7 - Accrual Basis



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Appendix 2: Budgeted Items vs. Actual Items, FY2020 - FY20 P&L

January - September, 2020

	Sep 2020				Total \$			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Endowment Fund Transfer		0.00	0.00		2,900.00	2,900.00	0.00	100.00%
Offerings			0.00		0.00	0.00	0.00	
Members	14,047.00	17,165.00	-3,118.00	81.84%	152,171.80	150,296.00	1,875.80	101.25%
Assessment fees		120.00	-120.00	0.00%	3,160.00	3,250.00	-90.00	97.23%
Choral Scholar		100.00	-100.00	0.00%	3,080.00	3,680.00	-600.00	83.70%
Non-tax-receipt donations	412.95	0.00	412.95		25,463.33	23,519.00	1,944.33	108.27%
Total Members	\$ 14,459.95	\$ 17,385.00	-\$ 2,925.05	83.17%	\$ 183,875.13	\$ 180,745.00	\$ 3,130.13	101.73%
Non-members	150.00	1,000.00	-850.00	15.00%	1,148.35	9,000.00	-7,851.65	12.76%
Total Offerings	\$ 14,609.95	\$ 18,385.00	-\$ 3,775.05	79.47%	\$ 185,023.48	\$ 189,745.00	-\$ 4,721.52	97.51%
Other income			0.00		0.00	0.00	0.00	
Funerals		400.00	-400.00	0.00%	0.00	3,600.00	-3,600.00	0.00%
Interest	0.15	100.00	-99.85	0.15%	797.41	900.00	-102.59	88.60%
Miscellaneous income			0.00		392.60	0.00	392.60	
Total Other income	\$ 0.15	\$ 500.00	-\$499.85	0.03%	\$1,190.01	\$4,500.00	-\$ 3,309.99	26.44%
Rental Income	720.00	2,333.00	-1,613.00	30.86%	10,030.00	21,001.00	-10,971.00	47.76%
Special Events			0.00		0.00	0.00	0.00	
Concerts		84.00	-84.00	0.00%	430.00	748.00	-318.00	57.49%
Fellowship Gatherings		16.00	-16.00	0.00%	0.00	152.00	-152.00	0.00%



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Food Truck	160.00	200.00	-40.00	80.00%	160.00	1,800.00	-1,640.00	8.89%
Speaker Series			0.00		519.50	0.00	519.50	
Special Events - other		100.00	-100.00	0.00%	0.00	900.00	-900.00	0.00%
Total Special Events	\$ 160.00	\$ 400.00	-\$ 240.00	40.00%	\$ 1,109.50	\$ 3,600.00	-\$ 2,490.50	30.82%
Total Income	\$ 15,490.10	\$ 21,618.00	-\$ 6,127.90	71.65%	\$ 200,252.99	\$ 221,746.00	-\$ 21,493.01	90.31%

Cost of Goods Sold

Cost of Goods Sold			0.00		0.00	0.00	0.00	
Event Expenses			0.00		0.00	0.00	0.00	
Community Outreach		20.00	-20.00	0.00%	100.00	180.00	-80.00	55.56%
Concert Expenses		5.00	-5.00	0.00%	0.00	45.00	-45.00	0.00%
Funeral expense		392.00	-392.00	0.00%	0.00	3,524.00	-3,524.00	0.00%
Total Event Expenses	\$ 0.00	\$ 417.00	-\$ 417.00	0.00%	\$ 100.00	\$ 3,749.00	-\$ 3,649.00	2.67%
Total Cost of Goods Sold	\$ 0.00	\$ 417.00	-\$ 417.00	0.00%	\$ 100.00	\$ 3,749.00	-\$ 3,649.00	2.67%
Total Cost of Goods Sold	\$ 0.00	\$ 417.00	-\$ 417.00	0.00%	\$ 100.00	\$ 3,749.00	-\$ 3,649.00	2.67%
Gross Profit	\$ 15,490.10	\$ 21,201.00	-\$ 5,710.90	73.06%	\$ 200,152.99	\$ 217,997.00	-\$ 17,844.01	91.81%

Expenses

Facilities			0.00		0.00	0.00	0.00	
Building & Property Security	596.40	58.00	538.40	1028.28%	1,535.20	526.00	1,009.20	291.86%
Computer/Internet/Phone	154.60	167.00	-12.40	92.57%	1,149.12	1,499.00	-349.88	76.66%



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Elevator		16.00	-16.00	0.00%	368.50	152.00	216.50	242.43%
Gas	69.20	500.00	-430.80	13.84%	2,425.17	4,500.00	-2,074.83	53.89%
Hydro		400.00	-400.00	0.00%	2,083.41	3,600.00	-1,516.59	57.87%
Janitorial Supplies	198.33	117.00	81.33	169.51%	248.18	1,049.00	-800.82	23.66%
Repairs and Maintenance		567.00	-567.00	0.00%	4,289.10	5,099.00	-809.90	84.12%
Water	273.93	258.00	15.93	106.17%	1,996.73	2,326.00	-329.27	85.84%
Total Facilities	\$1,292.46	\$ 2,083.00	-\$ 790.54	62.05%	\$ 14,095.41	\$ 18,751.00	-\$4,655.59	75.17%
Ministry Expenses			0.00		0.00	0.00	0.00	
Christian Education		30.00	-30.00	0.00%	9.21	270.00	-260.79	3.41%
Church Council		30.00	-30.00	0.00%	0.00	270.00	-270.00	0.00%
Communications		24.00	-24.00	0.00%	2,533.29	218.00	2,315.29	1162.06%
Inclusive Committee		41.00	-41.00	0.00%	367.95	377.00	-9.05	97.60%
Membership		25.00	-25.00	0.00%	0.00	225.00	-225.00	0.00%
Minister Travel		125.00	-125.00	0.00%	102.78	1,125.00	-1,022.22	9.14%
Ministry Expenses -		28.00	-28.00	0.00%	240.00	256.00	-16.00	93.75%
Other								
Music	325.73	725.00	-399.27	44.93%	2,199.03	6,525.00	-4,325.97	33.70%
Pastoral Care		70.00	-70.00	0.00%	264.47	640.00	-375.53	41.32%
Worship		158.00	-158.00	0.00%	800.76	1,426.00	-625.24	56.15%
Total Ministry Expenses	\$325.73	\$1,256.00	-\$ 930.27	25.93%	\$6,517.49	\$11,332.00	-\$4,814.51	57.51%
Office & Administration			0.00		0.00	0.00	0.00	
Charges								
Bank & Payroll Service	114.73	135.00	-20.27	84.99%	1,013.17	1,215.00	-201.83	83.39%
Permits								
Business licences &	33.90	30.00	3.90	113.00%	275.29	270.00	5.29	101.96%



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Dues & Subscriptions		10.00	-10.00	0.00%	126.37	90.00	36.37	140.41%
Insurance	1,527.06	457.00	1,070.06	334.15%	4,587.06	4,119.00	468.06	111.36%
Interest		100.00	-100.00	0.00%	0.00	900.00	-900.00	0.00%
Non-recoverable HST		83.00	-83.00	0.00%	0.00	751.00	-751.00	0.00%
Office & Administration - other			0.00		1,811.18	0.00	1,811.18	
Office Supplies, Postage etc.	194.91	280.00	-85.09	69.61%	808.16	2,520.00	-1,711.84	32.07%
Printing & Reproduction	343.98	404.00	-60.02	85.14%	3,453.88	3,638.00	-184.12	94.94%
Total Office & Administration	\$ 2,214.58	\$ 1,499.00	\$ 715.58	147.74%	\$ 12,075.11	\$ 13,503.00	-\$ 1,427.89	89.43%
Salaries & Benefits			0.00		0.00	0.00	0.00	
Continuing Education		100.00	-100.00	0.00%	0.00	900.00	-900.00	0.00%
Employer paid benefits	4,230.74	4,217.00	13.74	100.33%	39,103.69	37,949.00	1,154.69	103.04%
Outside Services		100.00	-100.00	0.00%	0.00	900.00	-900.00	0.00%
Staff Allowances	310.40	200.00	110.40	155.20%	3,495.62	1,800.00	1,695.62	194.20%
Staff Salaries	18,930.10	19,383.00	-452.90	97.66%	171,231.47	174,451.00	-3,219.53	98.15%
Total Salaries & Benefits	\$23,471.24	\$ 24,000.00	-\$528.76	97.80%	\$ 213,830.78	\$ 216,000.00	-\$2,169.22	99.00%
UCC Assessment Fee		1,050.00	-1,050.00	0.00%	3,156.25	9,450.00	-6,293.75	33.40%
Total Expenses	\$27,304.01	\$29,888.00	-\$2,583.99	91.35%	\$249,675.04	\$269,036.00	-\$19,360.96	92.80%
Net Operating Income	-\$11,813.91	-\$8,687.00	-\$3,126.91	136.00%	-\$49,522.05	-\$51,039.00	\$1,516.95	97.03%
Other Expenses								
Government incentives		-22,181.74	-22,181.74		-64,641.40	0.00	-64,641.40	



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Total Other Expenses	-\$22,181.74	\$0.00	-\$ 22,181.74		-\$ 64,641.40	\$0.00	-\$ 64,641.40
Net Other Income	\$ 22,181.74	\$ 0.00	\$22,181.74		\$64,641.40	\$ 0.00	\$ 64,641.40
Net Income	\$ 10,367.83	-\$ 8,687.00	\$ 19,054.83	-119.35%	\$ 15,119.35	-\$51,039.00	\$ 66,158.35 -29.62%

Tuesday, Oct 20, 2020 08:15:02 AM GMT-7 - Accrual Basis



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Appendix 3: Doris Jakobsh's reading of an imagined letter from Covid-19

(written by KRISTIN FLYNTZ, appearing on The Grateful Web)

Stop. Just stop.

It is no longer a request. It is a mandate.

We will help you.

We will bring the supersonic, high speed merry-go-round to a halt

We will stop

the planes

the trains

the schools

the malls

the meetings

the frenetic, furied rush of illusions and "obligations" that keep you from
hearing our single and shared beating heart,

the way we breathe together, in unison.

Our obligation is to each other,

As it has always been, even if, even though, you have forgotten.

We will interrupt this broadcast, the endless cacophonous broadcast of divisions
and distractions, to bring you this long-breaking news:

We are not well.

None of us; all of us are suffering.

Last year, the firestorms that scorched the lungs of the earth did not give you
pause.

Nor the typhoons in Africa, China, Japan.

Nor the fevered climates in Japan and India.

You have not been listening.

It is hard to listen when you are so busy all the time, hustling to uphold the
comforts and conveniences that scaffold your lives.

But the foundation is giving way,



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buckling under the weight of your needs and desires.

We will help you.

We will bring the firestorms to your body

We will bring the fever to your body

We will bring the burning, searing, and flooding to your lungs that you might
hear:

We are not well.

Despite what you might think or feel, we are not the enemy.

We are Messenger. We are Ally. We are a balancing force.

We are asking you:

To stop, to be still, to listen;

To move beyond your individual concerns and consider the concerns of all;

To be with your ignorance, to find your humility, to relinquish your thinking
minds and travel deep into the mind of the heart;

To look up into the sky, streaked with fewer planes, and see it, to notice its
condition: clear, smoky, smoggy, rainy? How much do you need it to be
healthy so that you may also be healthy?

To look at a tree, and see it, to notice its condition: how does its health
contribute to the health of the sky, to the air you need to be healthy?

To visit a river, and see it, to notice its condition: clear, clean, murky, polluted?
How much do you need it to be healthy so that you may also be healthy? How
does its health contribute to the health of the tree, who contributes to the
health of the sky, so that you may also be healthy?

Many are afraid now.

Do not demonize your fear, and also, do not let it rule you. Instead, let it speak
to you—in your stillness, listen for its wisdom.

What might it be telling you about what is at work, at issue, at risk, beyond the
threats of personal inconvenience and illness?



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As the health of a tree, a river, the sky tells you about the quality of your own health, what might the quality of your health tell you about the health of the rivers, the trees, the sky, and all of us who share this planet with you?

Stop.

Notice if you are resisting.

Notice what you are resisting.

Ask why.

Stop. Just stop.

Be still.

Listen.

Ask us what we might teach you about illness and healing, about what might be required so that all may be well.

We will help you, if you listen.



Appendix 4: Message from the Re-Settlement Committee (RSC)

Last March, Nancy Dykstra and Jim Bowman came to Council to indicate the state of the funds for Siham Al Mohamad and her nephew Fadi. We indicated that we would come back to council at some future time to ask for permission for additional fund-raising.

We are anticipating the imminent arrival of Siham and her children, with Fadi to follow, possibly about three months after their arrival.

RSC has established budgets for the year of support that we will be giving to them. For Siham we have budgeted for start-up costs of \$4670 and monthly costs totalling \$33480, for a total of \$38150. For Fadi we have budgeted for start-up costs of \$670 and monthly costs totalling \$7200 for a total of \$7870. We have rounded these numbers up to \$40000 and \$10000 respectively, anticipating additional costs we may be facing. In addition, we would like to have a reserve fund in case there are repairs that need to be done at the end of the quarantine period or at the end of the year when our commitment to Siham and family will come to an end.

At the moment, there is a total of just over \$38000 in the two funds. RSC would like to raise another \$15000.

RSC would like to send thank you messages to anyone who has contributed this year. We would like advice from Council on the best ways to communicate with the congregation.



APPENDIX 5: Safety Plan for Visitors to Bell Choir Rehearsals

REQUEST FOR COUNCIL

We are requesting that members who are feeling isolated or cannot attend online worship services via Zoom be allowed to attend some Bell Choir rehearsals.

- On October 27, Council moved to accept the COVID-19 WG recommendation that members who are feeling isolated or cannot attend online worship services be allowed to attend some Bell Choir rehearsals following the recommendations of the amended COVID-19 Safety Plan as approved by Council.

GENERAL INFORMATION

The number of participants will be four to eight people. Participants will arrive after and leave before the Bell Choir members to prevent crowding and exposure to members of the Bell Choir. Screening, proper hand hygiene, use of hand-sanitizer, wearing of face coverings/masks, and respiratory etiquette will be required. Participants will use the designated washroom and will sanitize hands before entering and upon exiting the washroom.

Before Arriving:

If a congregant wishes to attend the Bell Choir Practice, they will contact Kathy Shortt by email or phone (kathy.shortt.123@gmail.com 519-897-6839). Kathy will monitor numbers and arrange scheduling. Participants will be selected on a first-come first-serve basis but we will try to ensure that everyone gets a turn. Participants will receive the screening questions by email. They will monitor themselves for any of the COVID symptoms and remain home if they are unwell. They will contact Kathy if unable to attend. Masks are mandatory as per the Region of Waterloo Public Health bylaw and must be worn at all times when in the church building.

Upon Arrival and Before Rehearsal

Kathy or a designate will meet participants at the front entrance at the designated time to let people in. When entering the church, participants will sign in for contact tracing and answer the screening questions. Information collected for contact tracing will be maintained for 30 days and then destroyed as per the Parkminster Policy. Participants will sanitize their hands as they enter the building. Participants will be asked to be aware of physically distancing from people outside their social circle. Two meters is the required space between individuals. This social distancing space must be adhered to in the parking lot and in all areas of the building. All personal items, including coats will be taken to the sanctuary as the coat racks will be out of bounds. If the elevator is used, Kathy Shortt or a designate will sanitize the high touch surfaces in the elevator.

During Rehearsals

Participants will be seated by Kathy or a designate and social distancing measures of a minimum of 2 meters will be adhered to. Seating will be near the back of the Sanctuary so as not to interfere with the Bell Choir and to allow for a greater space between the Bell Choir and the participants.

After Rehearsal

Participants will leave before the end of the Bell Choir Practice and will be asked to leave one social bubble at a time. Participants will exit through the front entrance of the church using the sleeve of their arm to open the door. The door will close automatically.

In Conclusion:

All precautions will be taken to ensure the health and safety of the participants.

As guidelines are constantly changing, this safety plan may be updated and reviewed with participants as needed.