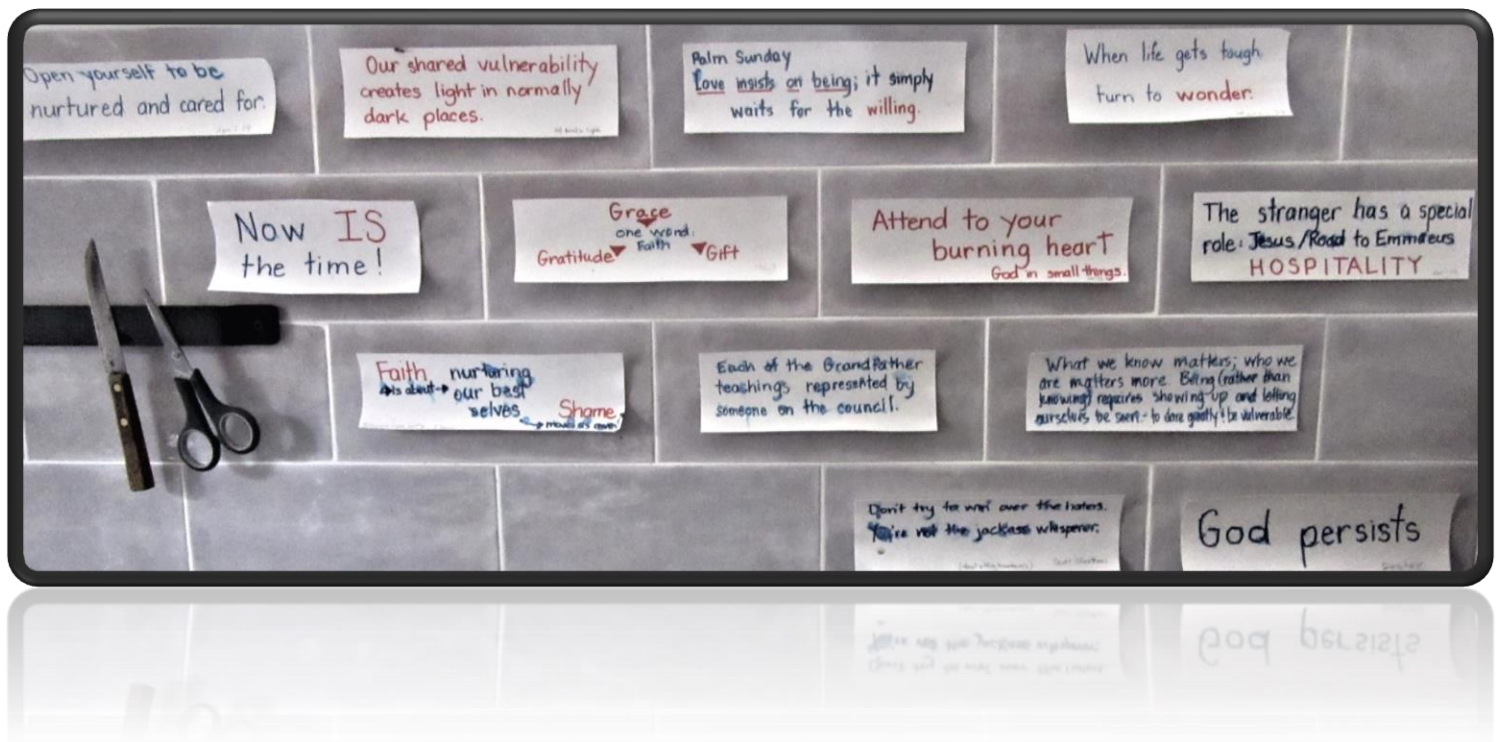


Parkminster United Church

ANNUAL REPORT 2020



You are not alone.
Come share the journey.



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WHO WE ARE AT PARKMINSTER UNITED CHURCH

Parkminster is a theologically evolving community of faith that:

- Celebrates the rich heritage of our Christian faith,
- Takes seriously the spiritual search as believers, questioners and questioning believers,
- Celebrates music as a key expression of the Spirit,
- Nurtures children and youth in their spiritual journey,
- Is welcoming, open, inclusive,
- Respects our diversity as we seek unity in the Spirit,
- Has a wealth of gifts, talents and passions,
- Practises our spirituality by serving others and reaching out to the community beyond our doors,
- Demonstrates a strong sense of fellowship and commitment to caring for each other, and for our world,
- Embraces the sacredness of all life and the living earth.

WHO GOD IS CALLING US TO BE AND DO

God is calling us to be an evolving community of faith inspired to embrace our future as we:

- Deepen our commitment to each other,
- Nurture our spiritual vitality and growth, and
- Live a life of loving influence in the world.

Editor's Note: Many thanks to Nancy Dykstra for providing the Annual Report cover photo: her kitchen wall of weekly inspiration. We share our gratitude with those who shared photos of their worship spaces and those who contributed content to the 2020 Annual Report. It continues to be a privilege to gather and review the stories of our community of faith. The Annual Report is a reflection of how our church community has lived its faith over the past year. It shares narratives, photos and numbers to describe our impact.

Jennifer Allan

Messages

FROM OUR MINISTRY TEAM - REVEREND HEATHER POWER AND REVEREND JOE GASPAR



2020 is a year that none of us will ever forget. What a year it has been. A year of discomfort and loss. A year of worry and uncertainty. A year of isolation and cancelled plans. A year of staying at home. A year of waiting. A year of slowing down. A year to take a deep breath and connect with the Divine Presence. A year reminding us what is truly important. A year that has opened our eyes and hearts to injustices in the world and how we at Parkminster can engage more deeply in the call of our mission.

It has been a year of testing patience, feeling deeply isolated or too close for comfort at times with our households. A year of lost routines and constant chaos. It has been a year that has led to changed priorities. Plans were thrown away and new roles were forced upon us. We became bread bakers and master Zoomers and professional balancers of everything.

One of the last in-person services we had at Parkminster before the lockdown in March was the Ash Wednesday service shared by all the Waterloo United Churches. The sung response that we sang together in that worship still echoes in our hearts: "Don't be afraid. My love is stronger, my love is stronger than your fear. Don't be afraid. My love is stronger and I have promised, promised to be always near"¹. Little did we know how important those words would be to our daily living in the months that followed. Indeed, when the first lockdown began, we noticed an increase in the numbers of people joining worship and we weren't alone as many other places of worship have reported similar increases. Faith is an antidote to fear and worship is one of the ways we express and strengthen faith.

The way we worship together changed drastically and pushed us outside of our beloved sanctuary and into our respective homes. Still, music was made, connections were cherished, and spirits were nourished. Our commitment to outreach adapted but never wavered and the entire congregation took an active role in caring for each other and our community. The work of the Resettlement Committee supported Siham and family's arrival in Canada and that important work continues. Our Christian Education Committee found creative ways to share Sunday school virtually and connect regularly with children, youth and families through online Family Parties and youth group gatherings both virtually and outdoors. The death of George Floyd in the United States encouraged open and vulnerable discussion about racism and the call to the work of anti-racism as individuals and a community of faith. The Spirit continues to be at work as we live out God's call to love and serve others.

We are blessed to work with an incredible staff team who have adapted to new ways of working with grace and ease. We cannot thank Melanie, Neil, and Allen enough for all the ways – seen and unseen – that they bless the Parkminster community. We are so grateful to you all. We are also so grateful for the amazing leadership of Parkminster: From committees and committee Chairs, to the ongoing work of the COVID-19 Working Group, to the leadership and vision of Council with great thanks to Chair, Kathy Shortt for her grace and incredible leadership in this challenging time. Thank you all.

¹ Words: John L. Bell and Graham Maule, 1995 French trans. David Fines, 2005 Music: John L. Bell, 1995 Words and music copyright © 1995, 2007 by WGRG, Iona Community, Scotland, admin. GIA Publications, Inc., excl. N. American agent.



As we move into 2021 together, we hope the year ahead brings you peace. Be gentle with yourselves in these challenging days. Know that God is here. Go at your own pace. There will be hard days but there will always be glimmers of hope. So, take advantage of every reason. Savour the good. Celebrate the gifts of being connected here at Parkminster.

FROM OUR CHAIR OF COUNCIL – KATHY SHORTT



Well it's been a year...quite a year. The COVID-19 pandemic has impacted us all in so many ways. This virus and the measures put in place to curb the spread of the virus have had a huge effect on us: the loneliness of being separated from friends and family, the worry of losing jobs and financial insecurity, the stress of adapting to working from home, the added task of assisting children with on-line learning, the loss of celebrating milestones, the hardship of not being with loved ones while they are sick or dying, the loss of not being able to mourn our loved ones in community. As a church community, we were suddenly deprived of worshiping in our beloved Sanctuary and celebrating important seasonal rituals. We were deprived of being together in person, feeling somewhat bereft of church community when we most needed comfort and support.

Parkminster responded to the challenge with resilience and adaptation. A COVID-19 Working Group was quickly formed and together with Council, they dedicated countless hours to making decisions and establishing protocols to ensure the safety of staff, congregants and tenants. We had to ask ourselves how we could 'do church' and 'be church' in this new normal. Our ministry team embraced the virtual sphere and quickly moved to streaming interactive online services. Heather and Joe calmed our souls and helped us find strength, hope and purpose by connecting with the Sacred, thereby improving our spiritual and mental health. Neil nourished us with online music, quickly adapting to whatever new protocols were put in place. Melanie easily made the switch to working from home and continued to create beautiful slides, greatly enriching our online services. We were pleased that Allen was able to maintain a regular onsite presence so the church will be sparkling clean when we return.

This time of COVID-19 reaffirmed that Parkminster does not live within the walls of the church. Committees quickly mobilized to provide support. Our card ministry increased and the prayer shawl ministry answered the call of loneliness and grief. With a blast from the past, Parkminster people picked up the phone and made hundreds of calls to stay in touch. Parkminster sewers oiled their machines and set to work creating and donating hospital gowns and masks. Our bakers turned on their ovens making Christmas cookies for Mary's Place and desserts for the residents of A Better Tent City. People donated generously allowing Parkminster to sponsor another refugee family and offer support to seven families in Nicaragua. Inclusive supported the Black Lives Matter Movement with two workshops about white privilege, a pop-up discussion based on "What I Need from White People" and a pledge for Parkminster to become active and better informed on anti-racism. Throughout this pandemic, Parkminster has continued our mission to deepen our commitment to each other, nurture our spiritual vitality and growth and live a life of loving influence in the world.

It has been a privilege for me to serve as Chair of Council for the past two years. What a joy it has been to develop relationships as I worked with the staff and leadership team at Parkminster. Thank you. I am thrilled to welcome Jennifer Allan as our new Chair and thank Jennifer as well as the many other volunteers who have stepped up to fill positions. I have no doubt Parkminster will continue to be a voice of love, kindness and compassion in our world.

Living our faith through Connections

Deepening our commitment to each other

COMMUNICATIONS – EXPRESSING OURSELVES

Supports the communications, promotions and marketing needs of the church to ensure those within and outside our congregation receive the right information at the right time in a way that speaks to them.

This year our Committee answered the purpose call in the following ways. In March, we adapted to the new normal and streamed weekly worship services on Zoom and Facebook Live so we could maintain connections during the pandemic.

We also completed additional improvements to our website throughout the year which allow for the option of accessing the following things any time:

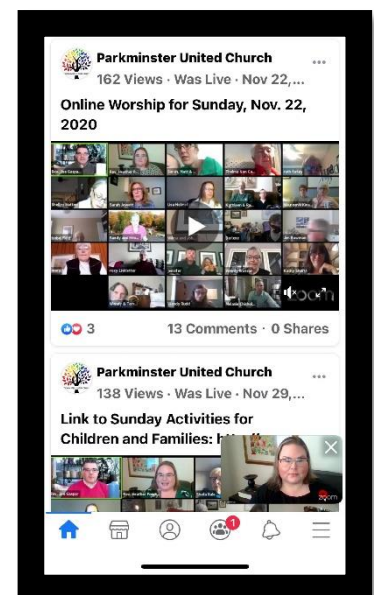
- Watching our weekly services,
- Accessing all Sunday school activities, and
- Enjoying all performances that the choir, soloists and band have performed.

We ensured that the church website is up-to-date with current information and everything that goes on, in and around the church including: our purpose, weekly services, events and information about the leadership team and committees.

The quarterly newsletter was especially important this year as it allowed members to maintain connections and hear about the work of committees and the congregation.

Recently, we listened to feedback about the long length of the What's Up weekly email. The Committee discussed ways to reduce its length while keeping the congregation informed. We decided to adjust What's Up in bits and pieces. To streamline some of the content, we created links to the content on the website for people who want further information. We have already received positive feedback from various church members.

Parkminster is a vibrant community and the communications team is always striving to improve communication both within our congregation and in the wider community.





NOMINATING – GETTING INVOLVED

Works from October to January to identify leadership openings for the year ahead, and then recruits nominees for Church Council, Committees, Board of Trustees, Region 8 representative, and other positions of leadership—people with the interest, experience and time required to serve.



The Nominating Committee contacts Council and committee Chairs in the Fall to establish their needs, and then approaches people who may be interested in and well-suited for those roles. The Committee also advertises available positions so that interested members of the congregation may come forward at their own initiative. We celebrate the willingness of so many in the Parkminster family who give so generously of their time and talent, as evidenced by the list of volunteers presented at each year's annual meeting. Thank you!

Nominating Committee Photo: Left column, top to bottom: Mary Reynolds, Barb Leask Wynne, Jean Foster. Right column, top to bottom: Kathy Shortt, Jean Wilson, Liz Forde.

PASTORAL CARE AND MEMBERSHIP – REACHING OUT

Pastoral Care and Membership work together to create an environment where new people, members and adherents are welcomed, feel that they belong, are valued and are not alone, creating a place where we work together, worship together, care for one another and socialize together. We challenge and encourage all members of the congregation to recognize that it is not just the work of this Committee, but a calling to each of us to care for each other; our friends, our congregation and people in the community.

Living through a horrible health crisis, with so many tragic deaths and so much disruption to daily lives, has made this a difficult and worrisome time for all of us. However, if anything, it has made the work of Pastoral Care/Membership even more essential. Much of its very necessary work has continued without interruption, and with a good deal of creativity.

Our 2x2 teams became teams of one! Our card ministry continued and flourished. Our prayer shawl ministry took on a new significance as the calls of loneliness and grief arrived. Our visits were often on park benches or front porches, and always with social distancing in mind. Our Christmas poinsettias were delivered, not by the 2x2 teams as in past years, but by friends who made home visits, sometimes with home-made cookies accompanying the plants. Casseroles were delivered to families (front door drops). Telephone calls enjoyed a renaissance from times of the past. Social media, Zoom calls and Facetime became a lifeline for many. The Longest Night Service was hosted on Zoom this year, embraced by a larger-than-usual attendance of past years. We were able to hold a well-attended annual Newcomers Lunch just before COVID-19 struck, and we continue to connect with newcomers. Official membership records were maintained, and an updated Church Directory was provided regularly for use by church leaders and by the congregation. Members of the Committee also assisted Stewardship with its year-end calls of appreciation.

The pandemic did, however, cause suspension of some aspects of our normal Pastoral Care/Membership activity—the Sunday service Welcome Table, House Group assistance with Sunday services, the annual Chili Lunch, the Fall Welcome Back BBQ, and Easter flowers for those grieving a loss.

We found ways to continue our ministry of caring, and while it had its challenges, the love and care of Parkminster continued to shine.



Isobel Field's worship candle.

Living our faith through Development

Nurturing our spiritual vitality and growth

CHRISTIAN EDUCATION – FOSTERING EXPLORATION

Provides children, youth and young families with their own experience of a faith community; explores the story of the Holy (God) through the Bible and other stories; and connects these stories to the lived experience of the learners with emphasis on creativity, healthy relationships and the development of compassion.



The Yorke family's worship candle.

The goal of nurturing our spiritual vitality and growth is directly reflected in our purpose, and is woven through all that we do. While all our programming aims to have an educational and spiritual component, the second goal of deepening our commitment to one another is another high priority in Christian Education programming. Part of the development of spiritual growth in children and youth is teaching them about the importance of fostering caring relationships and we work to model those actions through our volunteers and our interactions with participants of our programs. Furthermore, without a deep commitment to each other, we would not be able to find the deep volunteer base on which we rely to make our programs a success.

We hold a number of events throughout the year over and above our weekly Sunday morning program. In this way we show the learning of our faith. The year 2020 gave us a number of challenges around living our faith. We held our Soup Lunch for the Plett Meal Centre in which the youth participated in creating the meal just before the March lockdown for COVID-19. We organized Young Family Parties (usually held four times a year) which have a number of church members as volunteers and help families to connect to the wider community. This year we had to go to virtual family parties starting in October with the Halloween Party and continuing in December with a Christmas party. These parties were fully attended and enjoyed by all.

Our children have been provided with activities to do during our on-line services. Our Youth Leaders have also arranged Youth Group events to help our youth to stay connected with the church and each other. We are planning on continuing with our online virtual parties and events.

We would like to say a sincere thank you to Reverend Heather Power and Reverend Joe Gaspar for all their support throughout this challenging year.



STEWARDSHIP – SHARING PASSION

Cultivates knowledge and passion about our mission; helps the congregation understand how the budget reflects our mission statement. Interprets, through stories, why resources are needed and how they will be used; personalizes giving by providing the opportunity for people to express their gratitude for what their gifts do.



Jennifer Allan and Lee McWebb's worship space.

After the successful Inspired to Give Stewardship Program of 2019 our next efforts turned to legacy or planned giving which was slowed with the pandemic shut down in March of 2020.

Information was shared showing how gifts of assets can be made to Parkminster through the United Church Foundation in a tax effective manner. For example, shares acquired on the demutualization of Manulife and Mutual Life had a base cost of zero which would result in a large capital gain and significant income taxes if sold by an individual. When these shares are donated directly, the income taxes resulting from capital gains are avoided. This can also work for any equities you hold that have an inherent capital gain. A donation of equities directly will result in a tax receipt which can be used to reduce your personal income taxes.

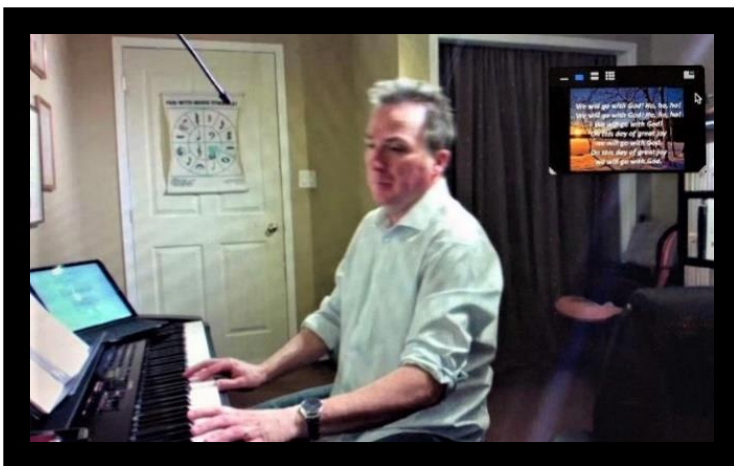
In December calls were made to all households to thank them for their support. The callers and recipients enjoyed this opportunity to be in touch especially during the required distancing due to COVID-19.

The Stewardship Committee is very grateful for the generous ongoing support of the Parkminster church community. Thank you!

WORSHIP AND MUSIC – NURTURING SPIRITUALITY

Works with the ministers and music director in all matters pertaining to worship services.

2020 was a year in which the concepts of community and connection were turned on their heads.



Neil Murray, our Music Director.

With the lockdown in the spring, our ministry team had to adapt quickly to a new way to deliver Sunday services. Learning how to navigate the technology required to deliver services in a live, interactive format was a challenge that Heather, Joe and Neil met with grace and determination. While many other churches have relied on pre-recorded services, we have enjoyed the ability to see each others' faces, hear each others' voices, and participate in the services. We have even seen old friends, folks who were connecting from other towns, and new members.



The faces of band members, choir members and soloists on our computer screens coupled with soulful music transported us all. Neil's face and voice were the musical thread that connected us every Sunday. Reverends Joe and Heather found ways to create community and make us forget we are in our living rooms rather than the sanctuary. We continued to experience communion as church and chat about life over coffee after services. We had a chance to lament and rejoice together. It's no exaggeration to say no one will ever forget one of the most ambitious and hilarious Christmas pageants Parkminster has ever seen.

While we long to return to Parkminster in person when it is safe, we have continued to be the church in our own homes.



Our Voices United choir.

LISTENING FOR GOD – LEARNING TOGETHER

The **Listening for God** Women's discussion group has been meeting for more than 21 years. Some members have been with the group continuously and others have come and gone depending on family, job, school and life changes. Traditionally, the group meets for two hours once a month in different homes to discuss two or three chapters of a chosen book. The informal format encourages personal reflection, questioning, sharing, and thoughtful comments in a safe, accepting and supportive environment. The group has read and discussed books from a variety of authors including John Shelby Spong, Marcus Borg, Barbara Brown Taylor, Brené Brown, Karen Armstrong, Anne LaMott, Mary Jo Leddy and many others, all providing insight on our faith journey.



Kathy Shortt's worship space.

In 2020 the group continued to watch episodes of a DVD health information series called **INTERCONNECTED: The Power to Heal from Within**. It was quite fascinating hearing about the newest research about our microbiome and its importance to our health and well being. The group was able to meet three times before the first lockdown for COVID-19 hit in March.

We look forward to the time when we can safely meet again and begin reading and discussing together once more. We intend to return to our original book discussion format when it is safe to do so.

Living our faith through Community

Living a life of loving influence in the world

INCLUSIVE MINISTRIES – GIVING VOICE TO ALL

Provides a focus of inclusiveness and responds to information about events and opportunities or requests for assistance from other groups pursuing inclusiveness; assists in increasing all aspects of inclusiveness at Parkminster and in our community.



Mary Sander and Maureen Kinahan's worship space.

Inclusive Ministries has always worked to make sure that individuals are welcomed and accepted at Parkminster and in the community. This summer, after the killing of George Floyd and the blatant disregard for and inequality experienced by people of colour, we realized that our work had to expand and that as a church we needed to become active and better informed.

The United Church puts it this way: *Public statements are not enough. Words are not enough. This is a moment for the United Church of Canada to wrestle with its white privilege, its role in systematizing anti-Black racism within its own policies, procedures and practices and its role within the wider Canadian context. There is a need to make becoming an anti-racist denomination dealing with anti-Black racism within our denomination a missional priority at all levels. (Working to Become an Anti-racist Denomination).*

This fall, Fred Monteith held two workshops about white privilege and Adrienne Barrett Hofman held a pop-up discussion based on the article, 'What I Need from White People' by Adele Halliday. What we are learning is that to be anti-racist means to take action even if that action is just expanding our own personal knowledge. The casualness with which Black, Indigenous and people of colour are harmed and our acceptance of that harm needs to change. That change begins with each one of us.

Inclusive Ministries and anti-racism are also about Living into Right Relations (LIRR) with Indigenous neighbours. Our book study early in the year was cut short by COVID-19 but other learning opportunities have surfaced online from many organizations. This year, Landback became a term in Canada and a force within our own city. We have joined a coalition of local churches providing weekly lunch to the land defenders at 1492 Landback Lane. Nancy sends monthly bulletins to help interested people engage with events, initiatives and issues related to LIRR along the Grand River Watershed. Find the latest bulletin on Parkminster's website.

OUTREACH – OFFERING A HAND UP

Educates the congregation about the total mission of the church, to address the fact that our interests and actions as a congregation extend into our local and global communities; and to encourage and arrange congregational participation in local and global projects.



Kate and Xander Pease at the Potato Blitz.

As the Outreach Committee we meet regularly to identify needs in our church community and neighbourhood community, and needs in the global community. The history and breadth of Outreach at Parkminster is long and remarkable and, even though we have just come through a most difficult year, that commitment has continued. We are overwhelmed by the financial and caring support the members of Parkminster have continued to show for the Mission and Service Fund and for the local and global projects we support. This year, in addition to that financial support over \$20,000 was also donated for resettlement of our new Syrian family. Amazing!

When COVID-19 arrived and turned the world upside down Parkminster's Council quickly decided to establish a Help Line. Within 24 hours over 25 members had "signed up" to be helpers. Few requests for help came in, perhaps because individuals felt well supported as members of the church community, so helpers were asked to consider making phone calls to stay in touch. And,

so it began. Hundreds of telephone calls have become a way to make new friends, check in with others, laugh and tell jokes and feel valued.

In 2020 we have donated over 500 homemade and purchased masks to the Y's shelters for the homeless. Christmas cookies were donated to Mary's Place in place of a Christmas dinner which could not happen. Food Trucks were allowed to use the grounds at Parkminster in the summer so that they could open. A group of members began providing desserts twice a month to the residents of A Better Tent City. We continued to financially help seven families in Nicaragua. All this activity, even in the midst of a pandemic, shows a deep sense of caring for others both within and beyond our church doors. Thank you from Outreach for your support.

SPEAKER SERIES

A Speaker Series was initiated in early 2020 as a means of bringing others in the community to our church. This would enable visitors to engage with our members, as well as give our members events, to which they could invite friends, co-workers and neighbours. In addition, it served as a learning opportunity for our congregation and a chance to engage at the church in another way.



In January, Gary Bruce (pictured left), a member at Parkminster, and a Professor of History at the University of Waterloo, kicked off the series with a talk about what is currently happening in Germany, and whether history is repeating itself. He put Germany's current far-right in historical perspective.

The second presenter, in February, was Debora VanNijNatten, also a Parkminsterite. Debora is a Professor in the Department of Political Science and North American Studies at Wilfrid Laurier University. Her research and



Speaker Debora VanNijnatten

publications have focused on transboundary environmental governance in North America. She spoke about climate change, one of the greatest challenges of our generation: how we in Canada can bridge differing provincial political and economic perspectives and craft a national strategy to address Canadian and global challenges; how we can move forward in a more positive manner, and seize the opportunities provided by the "green" economy.

Then COVID-19 struck, and John Milloy's presentation for March on the role of faith in political discourse was cancelled. We look forward to a future restart of this program.

PROPERTY – MAINTAINING OUR PLACE

Responsible for the security, care and maintenance of church property and systems.

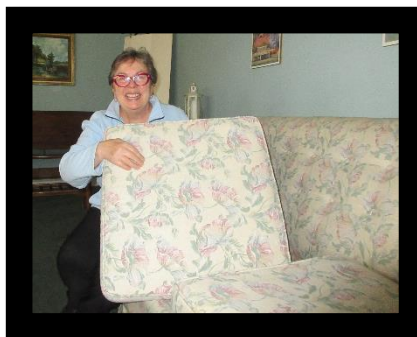
During 2020 we continued to look after the needs of our facilities. In March, the church was shut down by the COVID-19 pandemic and all services and rentals were halted for several months. In September, we resumed a few of our rentals but they were stopped again in November/December.

The lack of in-person services has accelerated the need to have an improved online presence. Council has approved the purchase of professional quality video equipment that is going to be installed in January 2021.

We have done the minimum to maintain the facilities. Allen Switzer, our Custodian has continued his duties to maintain the interior. Volunteers have taken on various projects inside and out.



Allen Switzer sweeping.



Marilyn Hill laundered couch cushions.



Bud Adams cutting grass.



We have had some highly successful work parties, physically distanced outside.

We look forward to the end of the pandemic when things can return to some sense of normalcy with the added bonus of improvements to our online presence.



RESETTLEMENT POP-UP

From March 2016 to June 2019, Parkminster supported the Syrian family, the Al Mohameds — Khairiya, Yehya and children.

After Khairiya's sister Siham was widowed in late 2016 and fled to Lebanon, Parkminster decided to also sponsor her, with her seven children, and in a linked application her nephew Fadi.



Siham and family arriving at Pearson airport.

Sponsorship applications can take a while to move through the immigration process and it was not until late in 2019 that we began to glimpse that Siham's application might be making it to the top of the list.

2020 proved to be a very active year although it didn't start out that way. On March 9, we received word that Siham's Permanent Resident (PR) Visa was approved. This gave her clearance to travel. Normally travel then would have happened within a month. But days later airports around the world closed and the family was left to wait things out again.

Sometime over the summer we began to hear rumours that the government was organizing to move refugees who were eligible to travel. That put our Committee back into high gear preparing for the arrival of Siham and determining fundraising needs. This family is entirely privately sponsored by our Parkminster community and the generosity of the congregation in offering time, materials and funds has been a tremendous gift.

We were delighted in early November to learn that Siham and her family would be arriving before year's end. Although there was a delay of about three weeks due to an illness in the family, Jim and Barb Bowman



welcomed them at Pearson airport on Wednesday, December 16. Nancy Dykstra, Khairiya, Yehya and son Mohamad were on hand in Kitchener for a brief hello at their new accommodation.

Current quarantine requirements meant that their first two weeks here were not the wonderful welcome we had imagined, but quite an isolated experience. Nancy made arrangements to live with a friend so that the family could quarantine together in her home with access to a backyard. They will live there until their rental unit is available. Jamie Hofman and Adrienne Barrett Hofman have purchased a townhouse which they will rent to the family for the next year, beginning in February.

Now that their quarantine is over, Siham is delighted to be reunited with her sister Khairiya and the cousins who have not seen each other in many years are getting reacquainted. The pandemic, of course has an impact on how this happens.

Fadi has not yet received his PR Visa. The journey continues.



FOOD TRUCK POP-UP

The Food Truck Committee continues to believe that food truck events are an effective 'outreach' and congregational fellowship initiative. They are regarded as welcoming, inclusive and community-based events open to our congregation, the neighbouring community and all who pass by.



As the COVID-19 reality unfolded in 2020, it appeared Wednesday evening Food Truck events in the summer months, would be placed on hold. In May 2020, Sandor Dosman, the President of the Food Truck Association, called to ask "would Parkminster United Church agree to one or possibly two food trucks using our parking lot, free of charge, to sell their products each Wednesday from mid-May to September 2020?" He noted that due to COVID-19 restrictions, the food truck operators had lost nearly all their scheduled venues (i.e., festivals, concerts, car shows and holiday celebrations). Their hope was to find venues that would allow them to sell sufficient product to avoid bankruptcy. The operators would be responsible for advertising, signage, safety protocols, litter containers and clean-up. Parkminster volunteers would not be required.

This proposal was submitted to Parkminster Council and approved. It was agreed that Food Truck Events, which operate as a Pop-Up under the Outreach Committee, would be extending a hand of friendship for these employers, at no cost to Parkminster, but also with no financial gain.

During the summer, all Food Truck vendors expressed their deep appreciation for Parkminster's support. Our success was measured in the value of "outreach" and in sustaining a partnership that will continue into the future, in a joint profit-sharing model.

If 2021 COVID-19 restrictions allow for full operation of Food Truck Events, a proposal for operation will be submitted to Parkminster Council for approval. A request would then be generated by Outreach for Committee volunteers for the operation of the weekly event. If COVID-19 restrictions are similar 2020, it is anticipated the Food Truck operators will repeat their request for the summer of 2021.

CAPITAL PROJECTS POP-UP

The Capital Projects Committee was originally created to consider our physical space (building and property) and develop a long-term goal that meets the needs of our church community and expands our use. This is still the goal, however due to the current world situation, we have put moving forward on hold.



We are aware the objectives we were considering pre-pandemic may change, and new needs may arise, that we had not considered before. These objectives currently include outreach initiatives or other income opportunities, while being aware of larger maintenance projects that are going to be required (e.g., parking lot repaving, roof) and trying to incorporate it all into one larger plan with assistance from EDGE. We are currently paused; however, EDGE is aware that we are willing to move forward if the opportunity presents itself.

EDGE works with congregations and ministries across Canada in the areas of new ministry, renewing ministry, property, and innovation. We have currently agreed to Phase One of the United Church of Canada's Development Strategy in which EDGE will help us make informed property decisions.

In Phase 1:

- EDGE will work with the **CONGREGATION** to develop a vision and outreach objectives to drive the project.
- EDGE will hold **COMMUNITY** round table discussions, engaging our neighbours in the project.
- EDGE will consult with **CITY PLANNING** and other professionals to see what developmental options are available to us.
- EDGE will prepare and deliver a report outlining our church property options (e.g., affordable or senior housing, a community hub, expanding our existing facility etc.).



Church Leadership

CHURCH COUNCIL AND COMMITTEE LEADERSHIP

Accounting Records Review

John Dippell

Adult Education Committee

Its goals and direction are being reviewed

A-V Resource Team

Rob Vanderlinden, *Co-Ordinator*

John McMullen

Mike Henhoeffer

Marilyn Hill

Terry Ridgway

Gabriel Bruce

Owen Rudolph

Joe Sheldon

Dana Usaty

Colleen Usaty

Kieran Power

Board of Trustees

Jim Bowman, *Chair*

Lynda King, *Treasurer*

Debbie Miethig, *Secretary*

Jeff Stacey

Ted Oldfield

Rob Hehl

Sue MacQueen, *Council Rep*

Capital Projects Steering Committee

Clare Klingenberg, *Chair*

Bert Blackburn

Andrea Gaspar

Ron Usaty

Kathy Shortt

Terry Ridgway

Bruce Mutton

Rob Hehl

Jeff Stacey

Christian Education Committee

Franceen Wagner, *Chair*

Wendy Rudd

Rob Vanderlinden

Lyn McNiffe

Lynn Harper

Joscelyn Alexander

Anne Dunbar

Church Council Executive

Kathy Shortt, *Chair*

Jennifer Allan, *Vice Chair*

Barb Leask Wynne, *Past Chair*

Richard Jackson, *Secretary*

Gregg King, *Treasurer*

Church Personnel

Rev. Heather Power, *Ordained Minister*

Rev. Joe Gaspar, *Ordained Minister*

Neil Murray, *Music Director*

Melanie Chisholm, *Office Administrator*

Allen Switzer, *Custodian*

Communication Team

Sarah Bruce, *Chair*

Jennifer Allan, *Newsletter & Annual Report*

Melanie Chisholm, *Office Administrator*

Lee Osborne, *Photographer (Non-Attending)*

Pat Smith, *Photographer*

Laura Mutton, *Facebook*

Kathy Shortt, *Website*

Finance Committee

Gregg King, *Treasurer*

Don Pendlebury

Heather Watts

Jack Reynolds

Marilyn Hill, *Envelope Administrator*

Barb Leask Wynne, *Envelope Steward*

Funeral Committee

Marilyn Hill, *On-Site Coordinator*

Jeanne Foster

Virginia McQuay

Gifts & Memorials

Linda Bird

Inclusive Ministries Committee

Liz Forde, *Chair*

Nancy Dykstra, *Truth & Reconciliation*

Maedith Radlein

Allen Switzer

Henry Tensen

Kevin Smith

Colleen Daly

Liaisons for Council

Doris Jakobsh, *Community*

Maureen Crawford, *Development*

Sheila Rule, *Connections*

Membership & Pastoral Care Committee

Virginia McQuay, *Co-Chair & Secretary*

Mary Reynolds, *Co-Chair & House Groups*

Delores Benedik

Isobel Field, *Welcome Table Coordinator*

Mary Willsie, *Records*

Sheila Rule

Marion Mutton

Barb Leask Wynne

Jenny Sheldon

Jean Wilson, *Prayer Shawls*

Ministry & Personnel Committee

Karen Schertzberg, *Chair*

John Watson

Rob MacQueen

Nominating Committee

Mary Reynolds, *Chair*

Jean Wilson

Liz Forde

Kathy Shortt

Jeanne Foster

Barb Leask Wynne

Outreach

Wendy Watson, *Chair*

Jim Bowman, *Treasurer*

Laura Hamilton

Roberta Hickey

Elna Robertson

Andrea Spracklin

John Watson

Liz Forde, *(Non-Attending, Caregivers & Tots)*

Pop-Up Committees

Jim Bowman, *Resettlement*

Nancy Dykstra, *Resettlement*

John Watson, *Food Trucks*

Gary Bruce, *Speaker Series*

Jack Reynolds, *Speaker Series*

Property Committee

Bert Blackburn, *Chair*

Bud Adams, *Kitchen Coordinator*

Mark Dunbar

Virginia McQuay, *Garden Rep.*

Terry Ridgway, *Computer Support*

Allen Switzer, *Custodian*

Rob Yorke, *Computer Support*

Peter McLean

Records Management

Barb Monteith, *Archivist*

Ted Oldfield, *(Trustee Files)*

Representative Members

Gregg King, *Church Extension Council*

Unfilled, *Region 8 Rep*

Staff Advocates

Bob Hudgins (Neil)

Lorna Hundt (Allen)

Barb Leask Wynne (Melanie)

Stewardship Committee

Jeanne Foster

Thelma Hamilton

Bruce Mutton

Worship & Music Committee

Shelley Mutton, *Chair*

Neil Murray, *Music Director*

Linda Bird

Laura Cudworth

Kathleen Vanderlinden

Sandi McMullen

Lee McWebb

Carolyn Machan Rudolph

Thelma Van Camp, *Chancel Rep.*

Virginia McQuay

Annette Dekker

Ruth Farley

Mary Flewelling-Pinchen

Pat Harris

Karen Quehl

Note: Many of these committees include Reverend Joe Gaspar (Ext 23) and Reverend Heather Power (Ext 22)



Church Council Says Hello



Top L to R: Reverend Heather Power, Jennifer Allan, Kathy Shortt, Gregg King
Middle L to R: Sheila Rule, Bark Leask Wynne, Maureen Crawford, Reverend Joe Gaspar
Bottom L to R: Richard Jackson, Karen Schertzberg, Doris Jakobsh, Sue MacQueen

OUR CHURCH STAFF



Reverend Heather Power
Minister of Word and
Sacrament



Reverend Joe Gaspar
Minister of Word and
Sacrament



Neil Murray
Music Director



Allen Switzer
Custodian



Melanie Chisholm
Office Administrator

Occasional Paid Staff

Many thanks to those who support Parkminster on an occasional basis:

- Reception Coordinator (funerals/events): Mary Willsie
- On-Site Coordinator (funerals): Marilyn Hill
- Backup Custodians (funerals/events): John Watson, Craig Pinchin, Bob Jarvis
- Office Administration Support: Marilyn Hill

MINISTRY AND PERSONNEL

Provides a consultative and supportive body for church staff. Fosters communication for good working relationships among church staff, and between staff and the congregation. Makes recommendations on compensation, and administers human resources policies as required including job description revisions, annual goal setting and performance reviews. Recruits staff for lay positions and ensures appropriate orientation. Informs Church Council about committee activities and significant issues.



Nancy Dykstra's worship space.

The Ministry and Personnel Committee would like to acknowledge the contributions and dedication of our staff through these extraordinary times. This new world we are currently living in has moved our staff in dimensions they didn't expect and they have gone above and beyond to share with Parkminster their gifts and talents.

It seems that throughout this year of COVID-19, every aspect of our being has resulted in change and our church is included in these changes. Reverend Joe and Reverend Heather have been outstanding in their

guidance of us all. They have adapted their Sunday services through Zoom, providing the congregation with a means to come together as a church in a safe environment and provided our youth with a platform to meet and be together with their weekly sessions. They were challenged with providing comfort during pastoral care concerns and funerals all while maintaining the safety of all involved. These are difficult times for them as well and through it all, they have been the guiding light! We thank them both for these gifts and trust they too will receive comfort and well being during these times.

With the church doors closed, Melanie has worked from home in order to remain safe. She has provided us with the necessary weekly communications which we have come to appreciate more than ever. It feels as though our new existence has become the norm for us all and thankfully, we can navigate this new structure with Melanie's help and ever caring devotion to her post.

Marilyn has provided us with back up administrative support during Melanie's vacation and other absences for many years and it is with a heavy heart that we see her retire from this post. We thank her for her contributions. Know you will be missed!

Allen has worked diligently to deep clean our premises so once we are able to open our doors again, its gleam will welcome us. Thank you, Allen.

Last but certainly not least, thanks to Neil for his outstanding contributions to our services. Music is the one aspect in which we all rejoice. It fills us with warmth and well-being, demonstrated in the singing of hymns, the band, the choir all of which is choreographed with care. It is the one constant that has allowed us to remove ourselves from COVID-19 if only for a moment. Thank you, Neil and our amazing music contributors!

With 2021 now upon us, the unknown situation is also still among us. Ministry and Personnel will continue the journey to foster a collaborative and supportive atmosphere for all at Parkminster. By virtue of their unique talents and gifts, Reverend Joe, Reverend Heather, Neil, Allen and Melanie make our church a warm and welcoming place to live out our faith.



BOARD OF TRUSTEES

Carries out the duties of the Trustees as outlined in the Manual of the United Church of Canada.



Debbie Miethig's worship space.

Due to the COVID-19 global pandemic, our last in-person church service took place on Sunday, March 8, 2020. All committee meetings and social groups continued to meet via online platforms. The Trustees had one in-person meeting on February 3, 2020 and held two other meetings using online platforms in September and December.

Expenses were decreased from previous years, and requests for additional financial support from the Trustees was minimal.

1. **Parkminster Memorial Endowment Fund** made up to \$11,000 available for disbursements. This represents 4.1% of the fund's opening balance. Total spending includes the spending noted plus Memorial Garden engraving. Thank you for all those who have supported this fund or have made donations in the memory of individuals.

From this fund, we supported:

- Minister salary budget,
- Outreach Budget by donating funds to help meet its budget, and
- Alice Irwin's Legacy with the Parkminster Card Ministry.

Please refer to the Trustee's financial statement for specific dollar amounts.

2. **Property and Liability Insurance:**

- Continue to review property and liability insurance and the renewal of the church insurance policy.
- Continue to discuss church rentals and our current insurance coverage policy.

3. Continue to oversee the **church property** including the Memorial Garden.

4. Maintain the **Memorial Garden** as a special place of remembrance on the lawn in front of the church. The Trustees oversee the Garden, look after the financial aspects, arrange for engraving of memorials, maintain a register of subscribers and a log of related memorial services. Thank you to Mike Forler and Virginia McQuay for maintaining this garden and the property around the church.

5. The venture started Fall 2019 between **Church Council and EDGE**, a consulting firm within the United Church of Canada that assists local churches in developing future plan ideas, was put on hold.



Marion Mutton caring for the Memorial Garden.



Church Finances

BOARD OF TRUSTEES FINANCIAL REPORT

December 31, 2020

Parkminster Memorial Endowment Fund

This fund represents the amalgamation of funds known as:

1. Parkminster Minister Support Fund (formerly Manse Fund)
2. Parkminster Christian Education and Outreach Fund (designated from Mabel Miller)
3. Parkminster Endowment Fund
4. Parkminster Memorial Garden Fund (designated)

I. Fund Activity

Opening Balance - January 1, 2020 *		\$270,121.71
Plus: Donations **		7,700.00
Less: Local Fund - Ministry & Operating	\$2,400.00	
Card Ministry	500.00	
Outreach	1,000.00	
Memorial Garden maintenance	240.00	
Memorial Garden capital expenses (engraving)	262.16	
Decrease in Market Value of Investments	21,377.57	(25,779.73)
Closing Balance - December 31, 2020 *		<u><u>\$252,041.98</u></u>

II. Financial Position - December 31, 2020

Chequing Account	\$9,456.25
Investment Fund – 5,950.11 Units *	243,585.73
Accounts Payable	(1,000.00)
	<u><u>\$252,041.98</u></u>

* Includes the Market Value of Investments at the date indicated

**Includes Gifts and Memorials, bequests and other donations

Submitted by: Lynda King, Treasurer
Reviewed by Bill Spall

**LOCAL FUND - STATEMENT OF REVENUES AND EXPENSES AND PROPOSED BUDGET**

(in \$)

	For the year ending Dec 31, 2020			2019	2021
	Actual	Budget	Better (Worse)	Actual	Budget
Income					
Offerings	\$268,657	\$322,000	\$(53,443)	\$305,943	\$337,233
Special Events	1,110	4,800	(3,690)	9,739	700
Rental Income	14,400	28,000	(13,600)	24,960	15,000
Other Revenue	1,190	6,000	(4,810)	6,614	1,400
Total	285,257	360,800	(75,543)	347,256	354,333
Event Expenses	100	5,000	4,900	3,943	0
Net Operating Revenue	285,157	355,800	(70,643)	343,313	354,333
Expenses					
Salaries and benefits	281,814	288,000	\$6,186	277,887	291,979
Ministry	10,770	15,100	4,330	14,036	15,150
Pastoral Charge Assessment	12,625	12,600	(25)	12,625	12,624
Facilities	17,463	25,000	7,537	25,307	22,300
Office/Other	8,990	18,000	9,010	17,179	15,180
Total	331,662	358,700	27,038	347,034	357,233
Net Operating Surplus (Deficit)	(46,505)	(2,900)	(43,605)	(3,721)	(2,900)
Endowment Transfer	2,900	2,900	-	7,760	2,900
Canadian Emergency Wage Subsidy CEWS	90,994	-	90,994	-	-
Surplus (Deficit)	\$47,389	-	\$47,389	\$4,039	-

Independent Review

To the Members of Parkminster United Church:

As required by Section 4.4 of the United Church Manual, I have inspected the Statement of Revenues and Expenses and the Statement of Financial Position of the Local Fund of Parkminster United Church, as of and for the year ended December 31, 2020. These financial statements have been prepared by the Treasurer and approved by the Finance Committee.

While I have not confirmed the accuracy of the general offerings or other revenue, I have inspected the recorded transactions and compared them to appropriate bank records. I have tested the payroll, and other disbursements for validity and accuracy.

I have concluded that these financial statements are a proper reflection of the financial position of the Parkminster United Church Local Fund as at, and for the year ended December 31, 2020.

January 18, 2021

John O. Dippell CPA, CA

**LOCAL FUND - STATEMENT OF FINANCIAL POSITION**

As at December 31, 2020 and 2019 (in \$)

	<u>2020</u>	<u>2019</u>
Assets		
Cash and short-term investments	\$445,100	\$359,625
Accounts receivable	10,601	-
Total Assets	<u><u>\$455,701</u></u>	<u><u>\$359,625</u></u>
Liabilities		
Accounts payable and accruals	\$1,055	\$3,139
Due to Parkminster Refugee Fadi Fund	9,950	-
Due to Parkminster Refugee Siham Fund	35,303	30,466
Due to Parkminster Refugee Support G5 Fund	3,896	-
Due to Parkminster Refugee RSC Contingency Fund	5,092	-
Due to SAH ² Group – Mhd Talal Arab Refugee Fund	34,616	34,207
Due to SAH Group – Dabab Refugee Fund	36,922	36,486
Due to SAH Group – Mhd Alshaar Refugee Fund	35,784	35,361
Due to SAH Group – Mhd Adawi Refugee Fund	33,164	36,364
Due to Benevolent Fund	6,941	9,693
Due to Miscellaneous Refugee Support	-	1,225
Due to Capital Fund	63,866	48,239
Due to Outreach Fund	27,798	31,699
Due to Bocce Ball League	23,308	-
Due to Christian Education Fund	6,545	6,036
Due to Local Fund	15,144	17,783
Total	<u><u>339,384</u></u>	<u><u>290,697</u></u>
Reserves		
Accumulated reserves - beginning of the year	68,928	64,889
Net surplus for the year	47,389	4,039
Accumulated reserves - end of the year	<u><u>116,317</u></u>	<u><u>68,928</u></u>
Total Liabilities and Reserves	<u><u>\$455,701</u></u>	<u><u>\$359,625</u></u>

The *Due to Bocce Ball League* is grant money received from the government to fund equipment, etc. for a community bocce league at Parkminster. It is unspent as yet because of COVID-19.

² SAH stands for Sponsorship Agreement Holder. These are refugee sponsorships through the United Church of Canada which are externally funded but for which Parkminster has banking and oversight responsibilities.

**CAPITAL FUND - STATEMENT OF REVENUES AND EXPENSES**

For the years ending December 31, 2020 and 2019 (in \$)

	<u>2020</u>	<u>2019</u>
Income		
Offerings	\$21,334	\$18,345
Expenses	<u>5,707</u>	<u>10,655</u>
Net Surplus	<u><u>\$15,627</u></u>	<u><u>\$7,690</u></u>

CAPITAL FUND - STATEMENT OF FINANCIAL POSITION

As at December 31, 2020 and 2019 (in \$)

	<u>2020</u>	<u>2019</u>
Assets		
Due from Local Fund	<u>\$63,866</u>	<u>\$48,239</u>
Reserves		
Accumulated reserves - beginning of year	48,239	40,549
Net surplus (deficit) for the year	<u>15,627</u>	<u>7,690</u>
Accumulated reserves - end of year	<u><u>\$63,866</u></u>	<u><u>\$48,239</u></u>

BENEVOLENT FUND – DUE TO BENEVOLENT FUND HELD IN LOCAL FUND BANK ACCOUNT

As at December 31, 2020 and 2019 (in \$)

	<u>2020</u>	<u>2019</u>
Opening Balance, January 1	\$9,693	\$6,992
Offerings and Men's Breakfast Donations	<u>580</u>	<u>4,810</u>
Total	<u>10,273</u>	<u>11,802</u>
Transfers to Benevolent Bank Account for use by Ministers	2,500	-
Expenses paid directly from the fund (taxes, Zehrs cards)	<u>832</u>	<u>2,109</u>
Closing Balance, December 31	<u><u>\$6,941</u></u>	<u><u>\$9,693</u></u>

BENEVOLENT BANK ACCOUNT

As at December 31, 2020 and 2019 (in \$)

	<u>2020</u>	<u>2019</u>
Opening Balance, January 1	\$724	\$1,864
Transfers to the Account from the Benevolent Fund	<u>2,500</u>	<u>-</u>
Total	<u>3,224</u>	<u>1,864</u>
Monies disbursed by Ministers for Benevolent Purposes	<u>2,631</u>	<u>1,140</u>
Closing Balance, December 31	<u><u>\$593</u></u>	<u><u>\$724</u></u>

**CHRISTIAN EDUCATION FUND – STATEMENT OF REVENUE AND EXPENSES**

For the years ending December 31, 2020 and 2019 (in \$)

	<u>2020</u>	<u>2019</u>
Income		
Offerings and fund-raising revenue	\$509	\$348
Grocery card sales	-	16,300
Total	<u>\$509</u>	<u>\$16,648</u>
Expenses		
Grocery card purchases less change in grocery card inventory	-	15,572
Expenses	-	2,157
Total	-	17,729
Net Surplus (Deficit)	<u>\$509</u>	<u>\$(1,081)</u>

CHRISTIAN EDUCATION FUND - STATEMENT OF FINANCIAL POSITION

As at December 31, 2020 and 2019 (in \$)

	<u>2020</u>	<u>2019</u>
Assets		
Due from Local Fund	\$6,545	\$6,036
Total	<u>6,545</u>	<u>6,036</u>
Reserves		
Accumulated reserves - beginning of year	6,036	7,117
Net surplus (loss) for the year	509	(1,081)
Accumulated reserves - end of the year	<u>\$6,545</u>	<u>\$6,036</u>

**REFUGEE FUNDS - STATEMENT OF REVENUES AND EXPENSES**

For the years ending December 31, 2020 and 2019 (in \$)

	2020	2019
Parkminster Resettlement Fund		
Balance in the Fund at the start of the year		\$23,977
Donations		-
		23,977
Expenses		23,977
Balance in the Fund		-
Refugee Fund Siham		
Formerly Parkminster Refugee Fund		
Balance in the Fund at the start of the year	\$30,466	31,245
Donations	6,971	885
Move funds from Refugee Fund Fadi	2,593	
	40,030	32,130
Expenses	4,727	1,664
Balance in the Fund	35,303	30,466
SAH-Mhd Talal Arab Refugee Fund		
Balance in the Fund at the start of the year	34,207	33,379
Donations	-	-
Interest Income	409	828
	34,616	34,207
Expenses	-	-
Balance in the Fund	34,616	34,207
SAH – Dabab Refugee Fund		
Balance in the Fund at the start of the year	36,486	35,616
Donations	-	-
Interest Income	436	828
	36,922	36,486
Expenses	-	-
Balance in the Fund	36,922	36,486
SAH – Mhd Alshaar Refugee Fund		
Balance in the Fund at the start of the year	35,361	34,511
Donations	-	-
Interest Income	423	850
	35,784	35,361
Expenses	-	-
Balance in the Fund	35,784	35,361

**REFUGEE FUNDS CONTINUED**

	2020	2019
SAH – Mhd Al Adawi Refugee Fund		
Balance in the Fund at the start of the year	36,364	35,616
Donations	-	-
Interest Income	400	868
	36,764	36,484
Expenses	3,600	120
Balance in the Fund	33,164	36,364
 Refugee Fund - Fadi		
Balance in the Fund at the start of the year	-	-
Donations	13,085	-
Move funds to Refugee Fund Siham	-2,593	-
Move funds to Refugee Fund RSC Contingency	-392	-
	10,100	-
Expenses	150	-
Balance in the Fund	9,950	-
 Refugee Fund – RSC Contingency		
Balance in the Fund at the start of the year	-	-
Donations	4,700	-
Move funds from Refugee Fund – Fadi	392	-
	5,092	-
Expenses	-	-
Balance in the Fund	5,092	-
 Refugee Fund – Support G5		
Formerly Miscellaneous Refugee Support		
Balance in the Fund at the start of the year	1,225	-
Donations	15,000	-
	16,225	-
Expenses	12,329	-
Balance in the Fund	\$3,896	\$1,225

The Refugee Support G5 fund is associated with the SAH Funds. It is also externally funded and being used to provide support for two of the sponsored refugee families awaiting emigration.

The Refugee RSC Contingency Fund is for use by the Parkminster Resettlement Committee as needed with respect to the two Parkminster refugee sponsorships. For Siham and family, and for Fadi.

Certain donations initially directed to the Parkminster Fadi Fund were moved to the Siham Fund, and also used to establish a Resettlement Contingency Fund, consistent with the \$40,000 and \$10,000 targets set for the Siham and Fadi Funds.

**OUTREACH FINANCIAL REPORT**

For the years ending December 31, 2020 and 2019 (in \$)

	2020 Actual	2020 Budget	2019 Actual
Budgeted Inflows			
Weekly Offerings – Regular Outreach	\$65,695		\$69,936
Food Trucks			1,732
Community and Other Outreach Projects ** See below	2,223		6,728
Broadview	1,138		1,330
	69,056	80,000	79,726
Special Appeals (Not in budget)	2,986		14,448
Total Inflows	\$72,042	\$80,000	\$94,174
Budgeted Outflows			
Mission and Service Fund/World Development and Relief	49,377	56,000	53,844
Broadview (subscriptions)	2,475	2,600	2,525
Honoraria/Calendars/Mandate/Miscellaneous	180	300	313
Community and Other Outreach Projects (see below)	17,024	21,100	23,044
	69,056	80,000	79,726
Special Appeals (Not in budget)	2,601		16,286
Total Outflows	71,657		89,922
Community and Other Outreach Projects		Inflows	
Plett Meal Centre, South Africa	3,274	1,273	3,593
Five Oaks	1,200		1,200
Reaching Our Outdoor Friends (ROOF)	1,000		1,020
House of Friendship	2,200		2,200
Mary's Place (Y.W.C.A. hostel)	1,950	150	2,493
Lincoln Heights			1,400
Fridays at First (formerly Out of the Cold)	1,000		1,000
The Food Bank of Waterloo Region	700	700	2,207
Supportive Housing of Waterloo (SHOW)	2,200		4,270
Outreach Travel Fund			500
A Better Tent City	1,000		1,000
Reception House	1,100		1,100
Wayside	1,000		1,060
Healing of the Seven Generations	400	100	
	17,024	** 2,223	23,044
Special Appeals			
Nicaragua – building project	2,601	2,986	15,456
TCOW			1,840
	\$2,601	2,986	\$17,296

Note: Some totals may be off due to rounding.

Note: Inflow and Outflow totals do not match as there was a carry-over from 2019.

**OUTREACH 2020 BUDGET**

(in \$)

Budget Item	2021	Percent of Budget	2020
Mission and Service Fund	\$56,000	70%	\$56,000
Broadview	2,600	3%	2,600
Honoraria/Contingency/Resource Fund	300	0%	300
<i>Community and Other Outreach Projects</i>	21,100	27%	21,100
Five Oaks			
House of Friendship			
Lincoln Heights Breakfast Program			
Mary's Place (Y.W.C.A. Hostel)			
Fridays at First (formerly Out of the Cold)			
Plett Meal Centre (South Africa)			
Reception House			
Reaching Our Outdoor Friends (oneROOF)			
Supportive Housing of Waterloo (SHOW)			
Waterloo Wayside			
The Food Bank of Waterloo Region			
Outreach Travel Fund (max. \$2,500 per year)			
Totals	\$80,000	100%	\$80,000

Offerings to Parkminster's *Outreach Fund* are shared – approximately 75% of undesignated funds goes to the *Mission and Service Fund* and 25% goes to other charities, mostly in our local community.

Prepared By: Jim Bowman, Treasurer, Outreach



Congregational Meeting Minutes

FEBRUARY 23, 2020

Attendance

Quorum was met with a total of 72 members present. (50 participants are required for Quorum)

1. Mission and Vision Statements

Kathy Shortt, the Chair, shared Parkminster's Mission and Vision statements as printed on page 1 of the Annual Report.

God is calling us to be an evolving community of faith inspired to embrace our future as we:

- Deepen our commitment to each other,
- Nurture our spiritual vitality and growth,
- Live a life of loving influence in the world.

2. Chair's Remarks - Kathy Shortt

Kathy Shortt, the Chair of Council, shared the following remarks:

I would like to welcome everyone to our 2020 Annual Meeting. Thank you for taking the time out of your day to be here. When I hold this report in my hand, I am very proud. I am proud of all we do here at Parkminster to create a kinder, more compassionate world. I am proud of all the volunteers we have who make this happen. I am proud of our leadership team: Joe Gaspar, Heather Power, and Neil Murray who give us meaningful worship experiences and strong leadership week after week. Thank you. I want to thank Melanie Chisolm, and Allen Switzer for all their work and dedication. I want to thank Jennifer Allan who worked so hard to produce such a high-quality document. We appreciate your efforts. I want to thank Jack Reynolds and the Finance Team who have put a lot of work into preparing the budget.

When looking at the committee reports, they are impressive. We care for those in need both in our local community and the global community; we provide opportunities for people to get together and deepen their commitments to each other; we offer many events to discuss and learn. In 2020 we launched our new website and found ways to engage the wider community. We started a new speaker series which is popular with many in the wider community. Thank you to all the committees and their leadership.

The passion of our congregation was evident in the Inspired to Give Program. We heard several personal stories about why members give to Parkminster. This program wrapped up with a community meal. Tables were abuzz with conversation and laughter as people shared why Parkminster was important to them and what kept them coming back to Parkminster. The generosity of the Parkminster community, through their time talents, and financial resources, is remarkable. Thank you to Rob MacQueen and the Inspired to Give team for their talented leadership.

Looking ahead to 2020, we have many adventures yet to come. Parkminster has agreed to Phase One of the United Church of Canada's Development Project. EDGE will walk with us on this journey, helping us make informed property development decisions. It will be a time of reflection. How will we move forward to meet the spiritual needs of our community in the 21st century? What are our hopes and dreams for Parkminster? I look forward to journeying with you in 2020.

Correction:

Page 18 Under Occasional Paid Staff: Backup Custodians for funerals/events add Craig Pinchen.



Meeting Information:

When you wish to speak, please use the portable microphone which will be delivered by Jennifer Allan and state your name before speaking. When making or seconding a motion, raise your hand and Jennifer will deliver the microphone so you can state your name.

3. Opening Prayer/Memorial/Celebrations – Rev. Heather Power

See page 32 of the Annual Report “The Life of Our Church”

4. Motion by Barb Montieth that the congregation approve Kathy Shortt as Chair of this Annual Congregational Meeting. **Seconded** by Jeff Stacey. **Carried**

5. Motion by Sheril Stinson that the congregation approve Kathy Hagedorn Hehl as Secretary of this Annual Congregational Meeting. **Seconded** by Linda King. **Carried**

6. Motion by Jim Bowman that all active adherents of Parkminster be allowed to participate and vote in this Annual Congregational Meeting. **Seconded** by Ted Oldfield. **Carried**

7. Motion by Pat Harris to accept the Agenda. **Seconded** by Ann Dunbar. **Carried**

8. Motion by Lee McWebb to accept the Minutes of the Annual Congregational Meeting dated February 10, 2019, pages 28-31. **Seconded** by Clare Klingenberg. **Carried**

9. Motion by Maureen Crawford to accept the 2019 Committee reports as recorded in the Annual Report of 2019. **Seconded** by Sue McQueen. **Carried**

10. Finance Report

See pages 21-25 - Jack Reynolds, Treasurer

Treasurer Jack Reynolds thanked:

- All those who play a part in carrying out the various financial duties of the church.
- Members of the Stewardship Committee who did such marvelous work on the Inspired to Give Program.
- John Watson, for his leadership on the food truck events.
- Maureen Crawford and the King family for their work on the very successful auction held in the Spring.
- The exceptionally capable group managing Parkminster’s Memorial Endowment Fund (and noted that Stacey Muirhead Capital Management donate back to the church their normal investment management fee).

Jack Reynolds presented:

- An explanation of the 2019 Local Fund financial statements. Expenses were essentially on budget, and revenues exceeded budget. As opposed to a budgeted \$24,000 deficit, the year ended with a surplus of \$4,039 and an accumulated reserve of \$68,928 as at December 31, 2019.
- Gregg King’s independent review report, stating that all areas of the required review had been completed with no concerns and that all financial assets were agreed to banking documents at December 31, 2019. It was noted that Gregg King will be replacing Jack Reynolds as Treasurer, and that a new year-end financial review person has yet to be recruited.

Motion by John Watson to approve the 2019 Local Fund financial statements as presented in the 2019 annual report. **Seconded** by Jeff Stacey. **Carried**.



Jack Reynolds presented the 2020 Local Fund budget (and accompanying rationale) as presented in the 2019 annual report.

Motion by Nancy Dykstra to approve the 2020 budget. **Seconded** by Kathleen Vanderlinden. **Carried**.

Discussion/Questions

Lynda King expressed gratitude on behalf of the congregation for the time and effort Jack Reynolds put into the finance reports/presentation and the role as Treasurer.

11. Outreach Report

See pages 26-27 - Wendy Watson/Jim Bowman

Wendy Watson expressed her sincere thanks for the congregation's support of Outreach.

Jim Bowman thanked Jack Reynolds for supporting the Outreach Committee by submitting finances so the Outreach budget could be prepared.

Discussion

While there weren't any questions, it was noted that the focus of Outreach's support is on food and housing.

Motion by Jim Bowman to approve the 2020 Outreach Budget as presented in the 2019 Annual Report

Seconded by Barb Leask Wynne **Carried**.

12. Honouring Retiring Committee Chairs and Members – Kathy Shortt

We appreciate the work of the following people and thank them for their service to Parkminster:

- Darlene Basse - Pastoral Care/Membership
- Cindy Dempsey - Chancel
- John Dippel - Finance
- Dorothy Duxbury - Outreach
- Andrée Gerard - Pastoral Care/Membership
- Kathy Hagedorn Hehl - Council Secretary
- Don Linkletter - Council Connections Liaison
- Gord Lomoth - Capital Projects
- Rob MacQueen - Inspired to Give, Resettlement
- Deb Miethig - Trustee Council Rep
- Virginia McQuay - Staff Advocate
- David Osborne - Stewardship
- Ted Oldfield - Region 8 Rep
- Sandra Quehl - A/V Coordinator
- Maedith Radlein - Past Chair of Council
- Jack Reynolds - Treasurer
- Carolyn Rudolph - Worship
- Sheril Stinson - Pastoral Care/Membership
- Heather Watts - A/V
- Rob Vanderlinden - Council Development Liaison

13. Nominating Committee Report – Mary Reynolds

We welcome and thank the following people for accepting a new role:

- Linda Bird - Worship
- Jim Bowman - moving from Trustee Council Rep to Resettlement Co-chair



- Sarah Bruce - moving from Inclusive to Communications Chair
- Colleen Daly - Inclusive
- Nancy Dykstra - moving from Worship Chair to Resettlement Co-chair
- Rob Hehl - Capital Projects
- Mike Henhoeffter - A/V
- Richard Jackson - Council Secretary
- Doris Jakobsh - Council Community Liaison
- Gregg King - moving from year end accounting review to Treasurer
- Barb Leask Wynne - Staff Advocate and Returning Past Chair
- Sue MacQueen - Trustee Council Rep
- Virginia McQuay - Pastoral care Chair
- John McMullen - A/V
- Sandi McMullen - Worship
- Kieran Power - A/V
- Mary Reynolds - Membership Chair
- Sheila Rule - Pastoral Care/Membership and Council Connections Liaison
- Kathy Shortt - Capital Projects
- Andrea Spracklin - Outreach
- Jeff Stacey - Capital Projects
- Rob Vanderlinden - moving from Council Development Liaison to A/V Coordinator

Unfilled positions at time of Congregational Meeting:

- Region 8 Rep
- Stewardship
- Year end reviewer

We also want to thank the many others who continue to play valuable roles—Sunday school teachers and youth group leaders; Monday morning play group volunteers; toddler room volunteers; those preparing communion; offering counters; refugee resettlement volunteers; house group leaders; the many in our music groups; those maintaining the gardens and grounds; food truck volunteers; 2x2 visitors; social and educational activity organizers; Mary's Place and House of Friendship potato blitz volunteers; etc.

14. Motion by Kathleen Vanderlinden to approve the leadership team for 2019-2020 as outlined by the Nominating Committee. **Seconded** by Don Pendelbury. **Carried**

15. Any Other Business

16. Closing Prayer – Reverend Joe Gaspar

Appreciation was expressed on behalf of Reverend Gaspar and Reverend Power.

17. Motion by Loni Kerbl to Adjourn. **Seconded** by Frank Parkinson. **Carried**

Adjourned at 12:15 p.m.

Kathy Shortt, Chair

Kathy Hagedorn Hehl, Secretary



The Life of Our Church

NEW MEMBERS BY TRANSFER OR REAFFIRMATION OF FAITH

None

NEW MEMBERS RECEIVED BY TRANSFER, REAFFIRMATION OF FAITH & ADULT BAPTISM

None

NEW MEMBERS RECEIVED BY BAPTISM

Rhea Goetz	Daughter of Cheryl and Chris Goetz
Gabriel Kiefer-Kennedy	Son of Thea and Geoff Kiefer-Kennedy
Leona Werbiski	Daughter of Kirsten DeJonge and Eric Werbiski

MARRIAGES

Lauren Anne Dale and Bradley Robert Mulligan
 Kirsten Anne DeJonge and Erik Werbiski
 Paula Annie Denette Branton and Micky Meffe

IN LOVING MEMORY

"Behold, the dwelling of God is with us...and God will wipe away every tear from our eyes, and death shall be no more; neither shall there be mourning nor crying nor pain anymore, for the former things have passed away." Revelation 21:1-4

Engeline Baas	Norm Hannigan	Kathryn Lamb	Christina Scott
Ruth Barkman	Catherine Klea	Les Robertson	Sally Shantz

CONGREGATIONAL STATISTICS

	2016	2017	2018	2019	2020
Adult baptisms	0	0	0	2	0
Child baptisms	3	2	6	8	3
Marriages	5	4	1	2	3
Funerals	6	5	9	8	2
Total confirmed members @ January 1 (resident and non-resident, excluding adherents)	440	436	427	417	399
Members added by profession of faith (confirmation)	0	1	0	4	0
Members added by transfer or otherwise	6	3	14	6	0
Members removed by death	5	8	15	6	6
Members removed by transfer	0	4	4	0	0
Members removed by other means	5	1	5	22	15
Total confirmed members @ December 31 (resident and non-resident, excluding adherents)	436	427	417	399	378
Households under pastoral oversight @ December 31	240	234	226	219	221
Non-resident members	24	31	28	36	29



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