



**Minutes
Parkminster United Church
Church Council**

**Tuesday, June 15, 2021 - 6:30 pm
via Zoom Video Conferencing**

God is calling us to be an evolving community of faith inspired to embrace our future as we:

- *Deepen our commitment to each other*
- *Nurture our spiritual vitality and growth*
- *Live a life of loving influence in the world*

Council Members		
Rev. Joe Gaspar	Kathy Shortt – Past Chair	Sue MacQueen – Trustees
Jennifer Allan – Chair	Richard Jackson – Secretary	Doris Jakobsh – Community
Deb Siertsema – Vice-Chair	Gregg King – Treasurer	Sheila Rule – Connections
		Sandi McMullen – Development
Guests		
Liz Forde – Inclusive Chair	Barb Leask – COVID-19 WG	Carolyn Machan – COVID-19 WG
Franceen Wagner – COVID-19 WG	Bert Blackburn – Property	
Regrets		
Rev. Heather Power	Karen Schertzberg – M&P Chair	

1. **Opening Prayer & Lighting of Candle** – Reverend Joe
2. **Reflection** – Sandi McMullen on trusting others, belonging everywhere and her thoughts on Brené Brown's *Braving the Wilderness*.
3. **Approval of Agenda**
Moved by Kathy Shortt THAT the Agenda be approved as amended¹; seconded by Sue MacQueen; **motion passed**.
4. **Approval of Minutes**
Moved by Sandi McMullen THAT the Minutes be approved as amended²; seconded by Sheila Rule; **motion passed**.
5. **COVID-19 Working Group**
 - (a) The Safety Plan for the Band was reviewed. Regarding live band rehearsals in the sanctuary, the front of the sanctuary is already marked to keep us spaced apart and now we also have two stands fitted with plexiglass for the vocalists. It was concluded that there should be an

¹ As amended to include two additional items under New Business: iPad distribution and regarding the United Church of Canada E-ssentials newsletter.

² As amended to indicate that in item 7 (a) (ii) in the May 2021 minutes the reference 'him' is to Fadi, whose immigration is delayed. The revised minutes were emailed to Council on Wednesday 16 June.



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amendment in the Safety Plan to include "*soloists will use soloist screens*". A motion was developed and put to the vote:

Motion: Council approves THAT the Band using the Sanctuary for practice and recording following the amended Safety Plan, which shall be shared with all band members. Moved by Sandi McMullen and seconded by Doris Jakobsh. **Motion passed.**

Action: Kathy Shortt to inform Neil Murray and band members of this amendment.

- b) Bert Blackburn discussed the renters. The Karate Club wishes to work out on the grass in front of the church rather than at the rear, which is acceptable to Bert. No new Safety Plan will be needed.

A **Motion** was proposed that the Karate Club be permitted to work out on the grass in front of the church by Gregg King, seconded by Deb Siertsema; the motion was **passed**.

Furthermore, Bert mentioned that the Stagecoach franchise is being sold and that the owner would like to retain rights to use the space; no action required at present. Finally, Bert mentioned that there will be no summer camp because of the lockdown, which has made it impossible to plan the camp.

- c) Jennifer Allan raised the possibility of an extraordinary meeting of the Council and the COVID-19 Working Group in August to consider a return to services in the sanctuary should public health conditions allow. There was a consensus that such a meeting was needed. Kathy Shortt indicated that our Safety Plan for re-entering the church could be based on the Funeral Safety Plan. A tentative date of August 17 was established for Council and the Working Group to meet to discuss returning to church worship in September. The COVID-19 Working Group left the meeting.

6. Reflect Discuss Learn

Becoming an Anti-Racist Church Discussion – Liz Forde and Jennifer Allan

Intention: Parkminster's Inclusive Ministries Committee and Church Council are partnering to make space for reflection, discussion and learning about anti-racism in Council meetings.

Call to Action

1. **PREPARE** by reflecting on the news of the last couple of weeks that has been very difficult (the graves of children at the Kamloops residential school; the London murder of the Muslim family).
2. **REFLECT** on this question: How have you reacted to and processed these events?
3. **DISCUSS** the above question in Zoom break out groups for 15 minutes and then take two minutes to do a share with the main group.
4. **LEARN** about becoming an anti-racist, both individual and collectively.
 - a. For this purpose, Sandi McMullen has provided a list of books on the subject of residential schools; these are listed in Appendix 2 to these minutes.



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7. Liaison Reports

- a) Community – Doris Jakobsh: Inclusive Ministries reported that Pop-ups will continue through the summer with discussions to be scheduled in July and August. These have been well received and are seen by an increasing number of people as an opportunity to deepen understanding and language of anti-racism.
1. Clare Klingenberg, chair of the Capital Projects Steering Committee, was invited to the June Inclusive meeting. Inclusive sees the discussions with EDGE as an opportunity for Parkminster, which is located on the Haldimand tract, to live in right relations with Indigenous peoples. What could it look like to use our property for reconciliation? E.g., could we offer facilities rent free? Clare explained the process being followed and the need for community and congregational meetings. Inclusive Ministries presents the following motion to Council:
Motion: THAT Council is to direct the Capital Projects Steering Committee, in its work with EDGE, to hold a consultation or series of consultations with local Indigenous leaders that would be separate from any other community consultations, in regards to how the Parkminster United Church's property might serve the cause of right relations with Indigenous peoples.
 Moved by Sandi McMullen; seconded by Sheila Rule; **motion passed**.
Action: Jennifer Allan is to inform Clare Klingenberg of this motion.
- b) Development – Sandi McMullen: Worship and Music will have a pop-up meeting in August if need be according to the COVID-19 situation. Neil has been recording all hymns prior to the service; in future Bob Hudgins will play piano accompaniment. Sandi provided the Worship and Music calendar for the summer:

Worship & Music Calendar: June, July and August 2021	
Sunday June 6	United Church Anniversary Sunday (Joint service of the Waterloo UCs)—Streamed live via the First United website at 10:30 a.m.—Gathering on the Parkminster ZOOM at 10 a.m. for announcements, sharing of blessings and concerns and social time.
Sunday June 13	Music Sunday.
Sunday June 20	Indigenous Sunday—Father's Day-M&S video—Working with Nancy Dykstra from the Right Relations Pop-up and other folks on this.
Sunday June 27	Study Week—Joe away and possibly Heather away if she is back. A week set aside for planning. Jayden Jones has stated their availability to preach and preside (honorarium should be enhanced).
July	Faith Stories—Joe preaching, Heather on vacation
August	Joint worship with the other Waterloo UC's—Parkminster virtual coffee hour either before or after the weekly services. Heather preaching, Joe on holidays



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Connections – Sheila Rule—

- i. Membership and Pastoral Care reports that they continue to reach out to Parkminster members and friends with phone calls and cards.
- ii. Nominating Committee reports Gregg King's resignation as treasurer as of year end. Gregg will handle the year end work that carries into 2022. The committee will be searching for someone to take over the position on January 1st for the ongoing financial work for 2022.
- c) **Motion:** Council to approve a resolution THAT the Liaison Reports be approved: moved by Gregg King; seconded by Deb Siertsema; the **motion passed**.

8. New Business

- (a) Financial Reports (see Appendix 1) – Gregg King reported that donations are reduced leading to a reduction in profit, although we are quite close to budget. Our capital is slightly increased but our total income (revenue) is down by \$33,085. We must also anticipate that Government grants will end in September, therefore our income will be reduced \$4,600 each month thereafter. Gregg indicated that we must ask the congregation in September to raise their donations.

Motion: Council moved THAT Financial Reports be approved.

Moved by Sue MacQueen; seconded by Kathy Shortt; **motion passed**.

- (b) Application to Parkminster Memorial Endowment Fund – Sue MacQueen, on behalf of Jim Bowman, asked that \$400 from the Endowment Fund be used to support Jayden Jones' effort to enter the ministry and that the matter be then referred to the Trustees by Jim Bowman. See Appendix 3.

Motion: Council moved THAT the Parkminster Memorial Endowment Fund application be approved and recommended by Church Council for Jayden Jones in the amount of \$400 for their vocational assessment with Six Oaks Ministry Development Consultants.

Moved by Sue MacQueen; seconded by Kathy Shortt; **motion passed**.

- (c) Summer Meetings – Jennifer Allan

This item was discussed during the presence of the COVID-19 WG. See item 5 (c) above.

9. Any Other Business

1. Bruce Mutton communicated that 10 iPads had been lent to members of our congregation, leaving 23 iPads available for loan.

Motion: Given that this is a community project funded by the Federal government, Bruce Mutton wishes that we go to other churches to seek persons who might wish to borrow these iPads.

Gregg King moved and Sandi McMullen seconded this motion. **Motion passed**.

2. Maedith Radlein of Inclusive Ministries recommended that Melanie distribute the UC E-ssentials email newsletter. Kathy Shortt said that she will add it to the website and that members will be able unsubscribe should they wish.



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10. Closing Prayer – Reverend Joe

11. Next meeting (tentative) – August 17, 2021 at 6:30 p.m.

APPENDICES:

1. Financial reports
2. Books on residential schools
3. Application to Parkminster Memorial Endowment Fund for Jayden Jones

Appendix 1a: Balance Sheet As of May 31, 2021

	Total	
	As of May 31, 2021	As of May 31, 2020 (PY)
Assets		
Current Assets		
Cash and Cash Equivalent		
Chequing	32,656.04	76,249.37
Savings	351,420.80	301,181.60
Total Cash and Cash Equivalent	\$ 384,076.84	\$ 377,430.97
Accounts Receivable (A/R)		
Accounts Receivable (A/R)	9,247.22	
Total Accounts Receivable (A/R)	\$ 9,247.22	\$ 0.00
Total Current Assets	\$ 393,324.06	\$ 377,430.97
Total Assets	\$ 393,324.06	\$ 377,430.97
Liabilities and Equity		
Liabilities		
Current Liabilities		
Accounts Payable (A/P)		
Accounts Payable (A/P)	0.00	
Total Accounts Payable (A/P)	\$ 0.00	\$ 0.00
Accrued expenses	0.00	328.00
Due to Benevolent Fund	5,937.12	9,065.22
Due to Bocce League	23,308.00	23,308.00
Due to Capital Fund	65,701.45	55,544.86
Due to CE Fund	6,755.00	6,251.00
Due to Endowment Fund	2,200.00	0.00
Due to Inclusive Fund	246.78	
Due to Outreach Fund	0.00	0.00
Broadview	-1,287.00	963.00
Emmanuel Wayside Cafe	-1,000.00	
Foodbank	50.00	
General Outreach	19,205.44	15,871.30
Mary's Place	-1,800.00	
Nicaragua	69.75	818.00
Outreach - other	425.00	
Plett	-2,034.48	-29.48
Total Due to Outreach Fund	\$ 13,628.71	\$ 17,622.82
Due to Refugee Funds		
Due to refugee fund - Fadi	9,950.00	1,625.00
Due to Refugee Fund - Siham	13,783.96	30,436.00
Due to Refugee Support G5	2,640.00	3,300.00
Due to refugees - RSC contingency	3,526.71	
Due to SAH Dabab	36,922.28	36,659.78

Due to SAH Mhd Talal Arab	34,616.03	34,376.19
Due to SAH Mohamed Alshaar	35,783.83	35,532.51
Due to SAH Mohammed Al Adawi	33,163.95	32,930.28
Total Due to Refugee Funds	\$ 170,386.76	\$ 174,859.76
Due to the Local Fund	6,965.50	11,855.50
GST/HST Payable	0.00	-500.15
HST Payable	-7,907.60	4,923.62
Total Current Liabilities	\$ 287,221.72	\$ 303,258.63
Total Liabilities	\$ 287,221.72	\$ 303,258.63
Equity		
Opening Balance Equity	68,927.00	68,927.00
Retained Earnings	47,388.59	-0.13
Profit for the year	-10,213.25	5,245.47
Total Equity	\$ 106,102.34	\$ 74,172.34
Total Liabilities and Equity	\$ 393,324.06	\$ 377,430.97

Monday, Jun 07, 2021 08:13:35 AM GMT-7 - Accrual Basis

Appendix 1b:
Budget vs. Actuals: Budget 2021 - FY21 P&L
January - May, 2021

	May 2021				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
Endowment Fund Transfer		0.00	0.00		2,900.00	2,900.00	0.00	100.00%
Offerings			0.00		0.00	0.00	0.00	
Members	20,645.00	20,400.00	245.00	101.20%	83,026.25	107,000.00	-23,973.75	77.59%
Assessment fees	30.00	220.00	-190.00	13.64%	180.00	2,840.00	-2,660.00	6.34%
Choral Scholar		100.00	-100.00	0.00%	0.00	500.00	-500.00	0.00%
Non-tax-receipt donations	316.95	70.30	246.65	450.85%	18,818.27	24,031.02	-5,212.75	78.31%
Total Members	\$ 20,991.95	\$ 20,790.30	\$ 201.65	100.97%	\$ 102,024.52	\$ 134,371.02	-\$ 32,346.50	75.93%
Non-members		200.00	-200.00	0.00%	200.00	600.00	-400.00	33.33%
Total Offerings	\$ 20,991.95	\$ 20,990.30	\$ 1.65	100.01%	\$ 102,224.52	\$ 134,971.02	-\$ 32,746.50	75.74%
Other income			0.00		0.00	0.00	0.00	
Interest	3,330.55	100.00	3,230.55	3330.55%	3,448.65	500.00	2,948.65	689.73%
Miscellaneous income		200.00	-200.00	0.00%	0.00	200.00	-200.00	0.00%
Total Other income	\$ 3,330.55	\$ 300.00	\$ 3,030.55	1110.18%	\$ 3,448.65	\$ 700.00	\$ 2,748.65	492.66%
Rental Income	50.00	1,200.00	-1,150.00	4.17%	2,385.00	5,600.00	-3,215.00	42.59%
Special Events			0.00		0.00	0.00	0.00	
Food Truck	60.00	0.00	60.00		127.50	0.00	127.50	
Special Events - other		0.00	0.00		0.00	0.00	0.00	
Total Special Events	\$ 60.00	\$ 0.00	\$ 60.00		\$ 127.50	\$ 0.00	\$ 127.50	
Total Income	\$ 24,432.50	\$ 22,490.30	\$ 1,942.20	108.64%	\$ 111,085.67	\$ 144,171.02	-\$ 33,085.35	77.05%
Gross Profit	\$ 24,432.50	\$ 22,490.30	\$ 1,942.20	108.64%	\$ 111,085.67	\$ 144,171.02	-\$ 33,085.35	77.05%
Expenses								
Facilities			0.00		0.00	0.00	0.00	
Building & Property Security	124.74	494.20	-369.46	25.24%	265.16	516.80	-251.64	51.31%
Computer/Internet/Phone	111.85	125.00	-13.15	89.48%	414.86	625.00	-210.14	66.38%
Elevator	216.25	0.00	216.25		432.50	400.00	32.50	108.13%
Gas	843.60	425.00	418.60	198.49%	2,105.83	2,125.00	-19.17	99.10%
Hydro	248.38	350.00	-101.62	70.97%	1,109.25	1,750.00	-640.75	63.39%
Janitorial Supplies		75.00	-75.00	0.00%	32.23	375.00	-342.77	8.59%
Repairs and Maintenance	32.23	500.00	-467.77	6.45%	3,421.33	2,500.00	921.33	136.85%
Water	284.86	200.00	84.86	142.43%	1,006.10	1,000.00	6.10	100.61%
Total Facilities	\$ 1,861.91	\$ 2,169.20	-\$ 307.29	85.83%	\$ 8,787.26	\$ 9,291.80	-\$ 504.54	94.57%
Ministry Expenses			0.00		0.00	0.00	0.00	
Christian Education		100.00	-100.00	0.00%	0.00	500.00	-500.00	0.00%
Communications		100.00	-100.00	0.00%	367.43	500.00	-132.57	73.49%
Inclusive Committee		50.00	-50.00	0.00%	101.21	250.00	-148.79	40.48%
Membership		10.00	-10.00	0.00%	0.00	50.00	-50.00	0.00%
Minister Travel		40.00	-40.00	0.00%	48.30	200.00	-151.70	24.15%
Music	343.75	700.00	-356.25	49.11%	3,089.11	3,500.00	-410.89	88.26%
Pastoral Care		75.00	-75.00	0.00%	298.47	375.00	-76.53	79.59%
Worship	126.25	150.00	-23.75	84.17%	813.18	750.00	63.18	108.42%
Total Ministry Expenses	\$ 470.00	\$ 1,225.00	-\$ 755.00	38.37%	\$ 4,717.70	\$ 6,125.00	-\$ 1,407.30	77.02%
Office & Administration			0.00		0.00	0.00	0.00	
Bank & Payroll Service Charges	110.43	100.00	10.43	110.43%	506.37	500.00	6.37	101.27%
Business licences & Permits		75.00	-75.00	0.00%	310.00	375.00	-65.00	82.67%
Dues & Subscriptions	169.25	15.00	154.25	1128.33%	169.25	75.00	94.25	225.67%
Insurance	497.06	500.00	-2.94	99.41%	2,811.85	2,500.00	311.85	112.47%
Interest	370.02		370.02		370.02	0.00	370.02	
Non-recoverable HST		0.00	0.00		0.00	1,000.00	-1,000.00	0.00%
Office Supplies, Postage etc.		190.00	-190.00	0.00%	724.26	950.00	-225.74	76.24%
Printing & Reproduction	359.63	300.00	59.63	119.88%	1,654.26	1,500.00	154.26	110.28%

Total Office & Administration	\$ 1,506.39	\$ 1,180.00	\$ 326.39	127.66%	\$ 6,546.01	\$ 6,900.00	-\$ 353.99	94.87%
Salaries & Benefits			0.00		0.00	0.00	0.00	
Continuing Education		287.33	-287.33	0.00%	0.00	1,436.65	-1,436.65	0.00%
Employer paid benefits	4,574.80	4,506.00	68.80	101.53%	22,927.83	22,530.00	397.83	101.77%
Outside Services	222.25		222.25		222.25	0.00	222.25	
Staff Allowances	182.90	167.00	15.90	109.52%	869.43	835.00	34.43	104.12%
Staff Salaries	19,389.16	19,342.00	47.16	100.24%	96,945.80	96,710.00	235.80	100.24%
Total Salaries & Benefits	\$ 24,369.11	\$ 24,302.33	\$ 66.78	100.27%	\$ 120,965.31	\$ 121,511.65	-\$ 546.34	99.55%
UCC Assessment Fee	3,156.25	0.00	3,156.25		6,312.50	6,312.00	0.50	100.01%
Total Expenses	\$ 31,363.66	\$ 28,876.53	\$ 2,487.13	108.61%	\$ 147,328.78	\$ 150,140.45	-\$ 2,811.67	98.13%
Net Operating Income	-\$ 6,931.16	-\$ 6,386.23	-\$ 544.93	108.53%	-\$ 36,243.11	-\$ 5,969.43	-\$ 30,273.68	607.15%
Other Expenses								
Government incentives	-9,247.22		-9,247.22		-26,029.86	0.00	-26,029.86	
Total Other Expenses	-\$ 9,247.22	\$ 0.00	-\$ 9,247.22		-\$ 26,029.86	\$ 0.00	-\$ 26,029.86	
Net Other Income	\$ 9,247.22	\$ 0.00	\$ 9,247.22		\$ 26,029.86	\$ 0.00	\$ 26,029.86	
Net Income	\$ 2,316.06	-\$ 6,386.23	\$ 8,702.29	-36.27%	-\$ 10,213.25	-\$ 5,969.43	-\$ 4,243.82	171.09%

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Appendix 1c:

Profit and Loss

January - May, 2021

	Total	
	Jan - May, 2021	Jan - May, 2020 (PY)
INCOME		
Endowment Fund Transfer	2,900.00	2,900.00
Offerings		
Members	83,026.25	88,855.80
Assessment fees	180.00	2,860.00
Choral Scholar		3,080.00
Non-tax-receipt donations	18,818.27	23,980.02
Total Members	\$ 102,024.52	\$ 118,775.82
Non-members	200.00	898.35
Total Offerings	\$ 102,224.52	\$ 119,674.17
Other income		
Interest	3,448.65	757.97
Miscellaneous income		7.60
Total Other income	\$ 3,448.65	\$ 765.57
Rental Income	2,385.00	6,610.00
Special Events		
Concerts		430.00
Food Truck	127.50	
Speaker Series		519.50
Total Special Events	\$ 127.50	\$ 949.50
Total Income	\$ 111,085.67	\$ 130,899.24
COST OF GOODS SOLD		
Cost of Goods Sold		
Event Expenses		
Community Outreach		100.00
Total Event Expenses	\$ 0.00	\$ 100.00
Total Cost of Goods Sold	\$ 0.00	\$ 100.00
Total Cost of Goods Sold	\$ 0.00	\$ 100.00
GROSS PROFIT	\$ 111,085.67	\$ 130,799.24
EXPENSES		
Facilities		
Building & Property Security	265.16	516.80
Computer/Internet/Phone	414.86	707.80
Elevator	432.50	368.50
Gas	2,105.83	1,663.12
Hydro	1,109.25	1,603.58
Janitorial Supplies	32.23	49.85
Repairs and Maintenance	3,421.33	4,239.68
Water	1,006.10	1,467.14
Total Facilities	\$ 8,787.26	\$ 10,616.47

Ministry Expenses			
Christian Education			9.21
Communications	367.43		2,533.29
Inclusive Committee	101.21		224.95
Minister Travel	48.30		91.86
Ministry Expenses - Other			0.00
Music	3,089.11		1,473.30
Pastoral Care	298.47		
Worship	813.18		584.76
Total Ministry Expenses	\$ 4,717.70	\$ 4,917.37	
Office & Administration			
Bank & Payroll Service Charges	506.37		599.33
Business licences & Permits	310.00		224.44
Dues & Subscriptions	169.25		126.37
Insurance	2,811.85		1,912.50
Interest	370.02		
Office & Administration - other			1,779.75
Office Supplies, Postage etc.	724.26		521.76
Printing & Reproduction	1,654.26		2,112.82
Total Office & Administration	\$ 6,546.01	\$ 7,276.97	
Salaries & Benefits			
Employer paid benefits	22,927.83		21,790.13
Outside Services	222.25		
Staff Allowances	869.43		2,563.45
Staff Salaries	96,945.80		95,511.07
Total Salaries & Benefits	\$ 120,965.31	\$ 119,864.65	
UCC Assessment Fee	6,312.50		3,156.25
Total Expenses	\$ 147,328.78	\$ 145,831.71	
OTHER EXPENSES			
Government incentives	-26,029.86		-20,277.94
Total Other Expenses	-\$ 26,029.86	-\$ 20,277.94	
PROFIT	-\$ 10,213.25	\$ 5,245.47	

Monday, Jun 07, 2021 08:11:32 AM GMT-7 - Accrual Basis

Appendix 2:

Books on Residential Schools:

Indian Horse- Richard Wagamese
Orange Shirt Day - Phyllis Webstad
Shi-shi-etko and Shin-chi's Canoe - Nicola Campbell
Seven Fallen Feathers - Tanya Talaga
Dear Canada, These Are My Words: The Residential School Diary of Violet Pesheens - Ruby Slipperjack
In Search of April Raintree - Beatrice Mosionier
The Train - Jodie Callaghan
My Name is Seepeetza - Shirley Sterling
Fatty Legs - Christy Jordan Fenton & Margaret Pokiak-Fenton
I Am Not A Number - Jenny Kay Dupuis
When We Were Alone - David A. Robertson & Julie Flett
A Stranger At Home
The Break - Katherena Vermette
Porcupines and China Dolls - Robert Arthur Alexie
The Marrow Thieves - Cherie Dimaline
When I Was Eight - Christy Jordan Fenton
Not My Girl - Christy Jordan Fenton
Stolen Words - Melanie Florence
Phyllis's Orange Shirt by Phyllis Webstad
We Feel Good Out Here - Julie-Anne Andre & Mindy Willett
The Land Is Our Storybook - Julie-Anne Andre & Mindy Willett
When We Play Our Drums, They Sing! & Lucy & Lola - Richard Van Camp & Monique Gray Smith
Sugar Falls: A Residential School Story
As Long as the Rivers Flow - Larry Loyie
Five Little Indians - Michelle Good
One Story, One Song - Richard Wagamese
The Red Files - Lisa Bird-Wilson
The Education of Augie Merasty
Speaking Our Truth - Monique Gray Smith
They Called Me Number One - Bev Sellers
I Lost My Talk - Rita Joe
Moon of the Crusted Snow - Waub Rice
I'm Finding My Talk - Rebecca Thomas
7 Generations: A Plains Cree Saga - David A. Robertson
Betty: The Helen Betty Osborne Story - David A. Robertson
Amik Loves School - Katherena Vermette
I Can Make This Promise - Christine Day
Up Ghost River - Edmund Metatawabin

Appendix 3:

Application for Funding from the Parkminster Memorial Endowment Fund

The Board of Trustees at Parkminster United Church manages funds through the Parkminster Memorial Endowment Fund (PMEF). On an annual basis the fund provides approximately 4% of the fund value to support a wide variety of projects with approx. \$3,000 to \$4,000 earmarked for Christian Education projects. It is not necessary to spend all of the money on an annual basis as the money can be saved for larger projects.

Normally funding from the PMEF is provided on a shared basis with the project or activity having another source of funding. Examples of projects or activities are retreats, summer camps, conferences, third world initiatives, Parkminster local initiatives, equipment purchases, ministerial scholarship and congregational development.

This form should be completed, signed and given to Church Council to approve and they will in turn make the recommendation to the Trustees for funding approval.

Application:

Name of group or individual applying for funding: Jayden Jones

Total funding required: \$450

Amount of funding being requested from PMEF: \$400

What other sources of funding are there for this proposal: Jayden will make a deposit of \$50

When is the funding from PMEF required: end of June

Describe the project or activity that the funding is being requested for:

Jayden is reaching out because of our various conversations on how Parkminster might be able to assist them with their ongoing journey into ministry.

Jayden has just been given the go ahead by the Office of Vocation to start their vocational assessment with Six Oaks Ministry Development Consultants. This is a necessary step to complete before their next interview with the Candidacy Board. In order for that assessment to start, Jayden will need to pay \$450.

Signed: Jim Bowman and Joe Gaspar Print Name: Jim Bowman and Joe Gaspar Date: June 7, 2021

Approved and Recommended by Church Council:

Signed: _____ Date: _____