



Parkminster United Church
Annual Congregational Meeting

Congregational Meeting Minutes Sunday, February 27, 2022

The meeting was held via Zoom video-conferencing.

Attendance: Quorum was met with a total of 76 members, 5 others (staff, ministers, retired ministers, guests) and 9 adherents present (43 participants are required for a quorum, i.e., 20% of the number of the households under pastoral oversight as given in the Annual Report).

1. Mission and Vision Statements:

Jennifer Allan, the Chair, shared Parkminster's Mission and Vision statements as printed on page 1 of the 2021 Annual Report found on the Parkminster website.

God is calling us to be an evolving community of faith inspired to embrace our future as we:

- *Deepen our commitment to each other*
- *Nurture our spiritual vitality and growth*
- *Live a life of loving influence in the world.*

2. Chair's Opening Remarks:

Jennifer Allan

She expressed her gratitude for Parkminster's dedicated, talented, thoughtful and caring staff. She also thanked the Church Council and the COVID-19 Working Group.

Jennifer was proud to report that the work of Parkminster did not stop during the pandemic. She commented on a number of initiatives. Jennifer thanked everyone involved for their commitment to the mission and ministry of Parkminster whether that be in the gift of time, talent or treasure. Jennifer then asked Rev. Heather Power to give the opening prayer, memorials and celebrations.

3. Opening Prayer/Memorial/Celebrations – Rev. Heather Power

See page 31 of the Annual Report "The Life of Our Church"

4. **Motion** that the congregation approve Jennifer Allan as the Chair of this Annual Congregational Meeting. Moved by: Kathy Shortt Seconded by: Jack Reynolds. **Passed.**
5. **Motion** that the congregation approve Richard Jackson as the Secretary of this Annual Congregational Meeting. Moved by: Sue MacQueen Seconded by: Wendy Watson. **Passed.**
6. **Motion** that all active adherents be allowed to participate and vote in this Annual Congregational Meeting. Moved by: Lee McWebb Seconded by: Jim Bowman. **Passed.**



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7. **Motion** to accept the Agenda. Moved by: Deb Siertsema Seconded by: Franceen Wagner. **Passed.**
8. **Motion** to accept the Minutes of the Annual Congregational Meeting dated Sunday, February 21, 2021, pp 27-30. Moved by: Mary Reynolds Seconded by: Ted Oldfield. **Passed.**
9. **Motion** to accept the Committee Reports as recorded in the Annual Report of 2021. Moved by: Gregg King Seconded by: Nancy Dykstra. **Passed.**

10. Finance Report

Pages 18-24 of the Annual Report - Gregg King, Treasurer, summarized the present situation:

Parkminster entered the year not knowing whether the federal government COVID wage subsidies would continue, and indeed they did cease in the Fall. While fiscal year 2020 was our best financial year ever in terms of surplus generated, we did quite well again in 2021. Revenue of \$293,603 in 2021 was less than budget, but exceeded 2020 by approximately \$8,000. The operating deficit of \$48,293 was similar to that of 2020. However, we ended the year with a surplus of \$1,862 as a result of the annual transfer from the Endowment Fund and the government wage subsidies. We now have a reasonably healthy accumulated reserve of \$116,316. Gregg King concluding by remarking that an aggressive fundraising target has been included in the 2022 budget.

10. **Motion** to approve the 2021 Local Fund financial statements as presented in the 2021 Annual Report. Moved by: Maedith Radlein Seconded by: Bruce Mutton. **Passed.**
11. **Motion** to approve the 2022 Operating Budget as presented in the Annual Report of 2021. Moved by: Liz Forde Seconded by: Marilyn Hill. **Passed.**

12. Outreach Report

Pages 11 and 25-26 in the Annual Report of 2021 - Wendy Watson (Report)/Jim Bowman (Finance/Budget).

Wendy thanked all for their outreach support. Jim noted that approximately \$80,000 was raised for Outreach this past year. Offerings to Parkminster's Outreach Fund are shared – approximately 75% of undesignated funds goes to the Mission and Service Fund and 25% goes to other charities, mostly in our local community.

13. **Motion** to approve the 2022 Outreach Budget as presented in the Annual Report of 2021. Moved by: Barb Leask Seconded by: Heather Watts. **Passed.**

14. Honouring the Retiring Committee Chairs and Members



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Jennifer Allan honoured the Retiring Committee Chair and Members and read their names:

- *Jennifer Allan* – Communications
- *Linda Bird* – Worship and Music
- *Bert Blackburn* – Chair, Property Committee but remaining on Property
- *John Dippell* – Year-End Financial Review
- *Marilyn Hill* – A/V Resource Team
- *Richard Jackson* – Council Secretary and COVID-19 Working Group
- *Doris Jakobsh* – Council Community Liaison
- *Gregg King* – Treasurer, Finance Committee
- *Clare Klingenberg* – Chair, Capital Projects Steering Committee
- *Barb Leask-Wynne* – Staff Liaison
- *Don Linkletter* – Resettlement
- *Carolyn Machan Rudolph* – Worship & Music and COVID-19 Working Group
- *Lee McWebb* – Worship and Music
- *Bruce Mutton* – Chair, Stewardship but remaining on Stewardship
- *Marion Mutton* – Pastoral Care
- *Karen Schertzberg* – Chair, Ministry and Personnel and COVID-19 Working Group
- *Andrea Spracklin* – Outreach
- *Allen Switzer* – Inclusive
- *Colleen Usaty* – A/V Resource Team
- *Dana Usaty* – A/V Resource Team
- *Kathleen Vanderlinden* – Worship and Music
- *Debora Van NijNatten* – Resettlement

15. **Nominating Committee Report:** presented by Mary Reynolds.

Mary Reynolds reported on behalf of the Nominating Committee and sought approval from the congregation for the following nominations—new additions to our leadership team and others who are moving to a new role. We're thrilled with their willingness to accept these responsibilities.

- *Gary Bruce* – Council Secretary
- *Cedric Charette* – Finance
- *Lauren Dale* – Communications
- *Marjorie Eveleigh* – Worship and Music
- *Jeanne Foster* – moving from Stewardship to Ministry and Personnel, Council and COVID-19 Working Group
- *Ray Gormley* – Chair, Property Committee
- *Gail Harper* – Worship and Music
- *Rob Hehl and Bruce Mutton* – Co-Chairing Capital Projects Steering Committee
- *Lani Kerbl* – Worship and Music
- *Rob MacQueen* – Chair, Ministry & Personnel
- *Sue MacQueen* – Secretary, COVID-19 Working Group



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- *Bethany McMullen* – Communications
- *Laura Mutton* – Inclusive
- *Wendy Ridgway* – Pastoral Care and Council Community Liaison
- *Kathy Shortt* – Staff Advocate
- *Bill Spall* – Chair, Stewardship
- *Heather Watts* – Treasurer

Mary also thanked the many others who, during this year of the pandemic, continued to play valuable roles—the technology team and Property Committee who spent long hours enabling Zoom and hybrid services; the COVID-19 Working Group; those looking after the children and youth programs; refugee re-settlement volunteers; those doing pastoral care; the many in our music groups; those maintaining the gardens and grounds; those providing assistance to the KW Emergency Shelter (Mary's Place), A Better Tent City, and Landback 1492; and others whose committees carried on their regular work.

16. **Motion** to approve the Leadership Team for 2022 as outlined by the Nominating Committee. Moved by: Sheila Rule Seconded by: Shelley Mutton. **Passed**.

17. Any other business

- Gregg King recognised the work on the financial accounts by Jack Reynolds who stepped forward when Gregg was indisposed. Gregg called on for volunteers to replace Jack.
- Bruce Mutton thanked Clare Klingenberg for her work on the Capital Projects Steering Committee.

18. Closing Prayer – Rev. Joe Gaspar

19. **Motion** to Adjourn. Moved by: Richard Jackson Seconded by: Ginny McQuay. **Passed**.

Those Officiating:

Chair: *Jennifer Allan*

Tech Host: Sue MacQueen

Scrutineer #1: *Kathy Shortt*

Scrutineer #2: *Deb Siertsema*

Participant Tech Support: *Rob Hehl*